City and County of Broomfield, Colorado

CITY COUNCIL AGENDA MEMORANDUM

To: Mayor and City Council
From: George Di Ciero, City and County Manager
Prepared by: George Di Ciero, City and County Manager

Meeting Date	*Agenda Category*	*Agenda Item #*
Dec. 7, 2010	Manager's Report	12(a)

Agenda Title:	**Monthly City and County Manager's Report**

Summary

- The report is a monthly summary of staff activities, projects and events.

Prior Council Action

N/A

Financial Considerations

N/A

Alternatives

N/A

Proposed Actions/Recommendations

N/A

City & County Manager's Report

November - December, 2010

TO: **Mayor Patrick Quinn and the Broomfield City Council**

FROM: **George Di Ciero, City and County Manager**

Public Works continues annual Christmas Tree recycling program

During the holiday season, Broomfield's forestry group in the Public Works Department sets up seven collection sites throughout the city where Christmas trees can be dropped off and recycled. The trees are chipped into mulch which then becomes available to residents for free, and can be picked up the Broomfield Recycling Center beginning in February.

Collection sites are marked with signs and orange fencing. Before leaving a tree at the collection site, residents are asked to remove all lights, ornaments, tree stands, nails and any objects that could damage the brush chipper. The collection sites are intended for Christmas trees only - no wreaths, garland, yard waste, tree branches, or other wood products.

The collection sites will begin accepting trees on Saturday, Dec. 18. The sites will remain open through Jan. 15, 2011

Christmas tree collection sites are:

- Bronco Park - Westlake Drive and Grove Circle The tree drop-off is north of the back stop.
- Broadlands Park West - Sheridan Boulevard and Meadow Mountain Drive. The tree drop-off is beside of the parking lot.
- Lac Amora Park - Miramonte Boulevard and Oak Circle North. The tree drop-off is west of the playground.
- Community Park Ball Fields - Community Park Drive and Lamar Street. The tree drop-off is west of George Hall Field.
- Recycling Center - Industrial Lane and Commerce Street. The tree drop-off is west of the recycle bins.
- Meridian Park - McKay Circle and Park Cove Way in McKay Landing. The tree drop-off is located north of the backstop.
- Anthem Community Park parking lot – Approximately half mile east of Lowell on Sheridan Parkeway (please note that this is not the small parking lot designated for reservoir access). The tree drop-off is located on the far east side of the parking lot.

For additional information contact Tom Wells, city forester, at 303.464.5651 or by email at twells@broomfield.org

LEAP helps residents who qualify

The Low –income Energy Assistance Program (LEAO) is a federally funded program for households who need help with a portion of their winter home heating costs. The program extends from November through April.

While LEAP is not intended to pay the entire cost of home heating, it is available for qualifying low-income households.

Those who qualify for LEAP benefits are those who:

- Pay home heating costs to an energy provider, fuel dealer or as part of the rent.

- Are permanent legal residents of the U.S. and Colorado, or have household members who are U.S. citizens.
- Can provide proof of lawful presence in the U.S.
- Have maximum family household incomes that fall within the established guidelines. ("Household" includes those people living within the residence for whom the applicant is financially responsible.

To apply for LEAP, obtain an application by calling Broomfield Health and Human Services at 720.887.2200. For more information, call 720.887.2200 or visit broomfield.org/hhs/self_sufficiency/LEAP.shtml

FYI

Clayton mentors library students

Children's Services Manager Lesley Claytonat the Mamie Doud Eisenhower Public Library has been selected to be a Mentor in the Early Childhood Librarianship program of the graduate school of Library and Information Science at the Morgridge College of Education, University of Denver. She will be working with library graduate students aspiring to specialize in early childhood literacy.

At the Library:

- The Kids Canned Food Drive at the Children's Library continues through Dec. 18. The food drive benefits Broomfield FISH Food Bank. Bring donations to the Children's Library. Call the Children's Library at 720.887.2315 for more information.

- Wonder how much energy your home appliances are using? Check out a "Watts Up" meter kit at the library to find out. The kits are provided by Excel energy in cooperation with the city's environmental office and the library.

- Early Literacy Kits are now available at the library for checkout. Each kit highlights a different early literacy skill to help parents prepare their child for learning how to read. The kits contain books, activities and tips for ideas to expand learning through everyday activities. There are separate kits for babies, toddler and pre-schoolers.

- OverDrive Media Console is a free, easy-to-use application for audio books, music and video that is now available at the Library.

  OverDrive can be used on Windows and Mac platforms to download and play audio books, music and video, burn audio to a CD and transfer digital media to a variety of devices.

  For mobile devices including Android, BlackBerry, iPhone and Windows Mobile, download digital media directly.

  Search OverDrive to find libraries and bookstores that carry OverDrive materials at search.overdrive.com and also search for eBooks, audio books, music and video using search.overdrive.com.

Looking ahead

DRCOG hearing covers key planning documents

On Wednesday, Dec. 15, at 6:30 p.m., the Denver Regional Council of Governments (DRCOG) will take public comments on updates to the organization's key planning documents.

The public hearing will be in the DRCOG Board Room, on the first floor of 1290 Broadway in Denver.

Comments will be received on DRCOG's Metro Vision 2035, a growth and development, transportation and environmental quality plan for the Denver region, and on the 2035 Metro Vision

Regional Transportation Plan. This is the long-range plan for multimodal transportation in the region including planned improvements (and its companion air quality conformity findings)

The documents are available for review at www.drcog.org. Questions about Metro Vision 2035 can be addressed to Jill Locantore at jlocantore@drcog.org or 303-480-6752; questions about the 2035 Metro Vision Regional Transportation Plan can be addressed to Mark Northrop at mnorthrop@drcog.org or 303-480-6771.

Those who can't attend the hearing may submit written comments on the proposed comments until Dec. 15 by:

- Email to drcog@drcog.org
- Mail to DRCOG Chair, 1290 Broadway Suite 700, Denver, CO 80203-5606 or
- Online at www.drcog.org; submit comments online and see others' comments.

Attendees with disabilities are asked to notify DRCOG at least 48 hours in advance of the need for auxiliary aids or services by calling 303-480-6701 or emailing cgarcia@drcog.org.

Happy Noon Year!

The Mamie Doud Eisenhower Public Library is again hosting its annual New Year's Eve celebration on Friday, Dec. 31 starting at 11:15 a.m. in the Broomfield Auditorium. "Lazer Vaudeville," an international touring stage show will perform, featuring a mixing of black light with juggling, lasers with magic, acrobatics, slapstick comedy, dance and audience participation. Tickets are available at the Auditorium Box Office beginning at 10 a.m. Attendance will be limited to the first 295 people. Countdown at NOON! Hats and blowers provided. Call 720.887.2315 for more information.

Cooking Class and Social for individuals with disabilities

Individuals ages 12 years and over will meet together to make a healthy holiday meal to enjoy with the group followed by some time to create holiday treats to share with family and friends. Wednesday, Dec. 8, 5 to 7 p.m. at the Paul Derda Recreation Center. Cost: $12 for residents and $18 for non residents. Register: 303.460.6900. For additional information, contact Rachel at rrobbins@broomfield.org.

Kids' winter fun

Keep the whole family active over those cold winter months. While parents work out, kids ages 6 to 12 years can exercise in the gym, partake of activities including crafts and games, and then take a supervised swim in the indoor pool for the last hour of class.

The schedule is Monday through Thursday, Dec. 20 to 23 or Monday through Thursday, Dec. 27 through 30, from 9 to 11 a.m. at the Paul Derda Recreation Center. Cost: $32 residents, $38 non-residents. Register: 303.460.6900. (This is a new class and is not in the new Recreation brochure.)

Nurturing Parent program seeks registrants, volunteers

Broomfield's annual Nurturing Parent program is taking registrations and seeking volunteers for the spring session which begins Wednesday, Jan 26, 2011.

This program offers classes for parents and children ages newborn to 5 years. Classes meet on 16 consecutive Wednesdays from 5 to 8 p.m. at the Broomfield Community Center, 280 Lamar Street. Volunteers are also needed to assist with child care and activities for the children while their parents attend classes.

Class registration and materials are free and dinner is served each night. Parents learn about brain development, effective disciplinary techniques, and ways to build self-esteem and self-confidence in their children. Children up to age five will participate in special activities, including music, art and puppets, while the parents attend class.

To register for the class, call Uyen Bui-Anderson at 303.466.3007 ext. 216. To volunteer to help with child care, call 720.887.2227.

At the 1STBANK Center

Dec. 8: The Judds Last Encore Tour, 7:30 p.m.
Dec. 9: Dave Matthews and Tim Reynolds, 7:30 p.m.
Jan. 8: Harlem Globetrotters, 7:30 p.m.
Jan. 19 – Jan. 23: Allegria Cirque du Soleil, 7:30 p.m.

Capital projects ...

Broomfield Combined Courts Remodel

HW Houston started construction on the Phase 1 remodel at the beginning of October. The work on the first floor clerk's office area is nearing completion. Work began in late November on the west end of the second floor which includes the conversion of the hearing room area to the new courtroom and remodeling two of the judges' chambers.

The contractor is also working on the remodel of the security system for the entire building.

Subject to City Council approval, it is anticipated that the Phase 2 work will be constructed in fall 2011 after the Probation Department has moved out.

West 144th Avenue Lowell Boulevard to Shannon Drive Widening and McKay Drive Signal

Council reviewed the status of transportation projects at the March 23, 2010, Council meeting and discussed using project fund balances from completed transportation projects to construct interim safety improvements along West 144th Avenue. Based upon citizen comments, preliminary safety investigations, and Council direction, staff was directed to evaluate options for improving safety and traffic flow on the south side of West 144th Avenue and to study the need for a traffic signals at McKay Park Drive and at Shannon Drive.

At the July 27, 2010, Council meeting, Council reviewed roadway improvement recommendations and directed staff to finalize the design and bid the project. It was also decided to install a warranted signal at McKay Park Drive but not to install a signal at Shannon Drive as it is not warranted at this time. Traffic counts on Shannon Drive will be reviewed regularly in the future, and a signal will be added if warranted.

The scope of the project includes widening the roadway between Lowell Boulevard and Shannon Drive to allow for a continuous through lane and dedicated left turn and right-turn lanes between Lowell Boulevard and Shannon Drive, adding curb

and gutter and edge drains between Lowell Boulevard and Shannon Drive to improve drainage, re-striping the roadway between Federal Boulevard and Zuni Street to allow for a right-turn lane at McKay Park Drive, and the installation of a traffic signal at the intersection with McKay Park Drive.

Council approved a construction agreement with Premier Paving at the September 14, 2010, City Council Meeting. Premier Paving completed the road widening work on November 5, 2010. The design and installation of the traffic signal at McKay Park Drive is on track to be completed by March 2011.

Departmental updates ...

COMMUNICATIONS

Holiday advertising spots encouraging people to shop in Broomfield during the holiday season are again airing on Comcast. Networks carrying the spots are TNT, Discover, Animal Planet, Family, Oxygen, TBSC, and others. Some of the programs where the spots are shown are Law and Order, Bones, Dirty Jobs, Seinfeld, Dogs 101, and during various movies, including Back to the Future, Pirates of the Caribbean, Harry Potter and Rattatouille.

Times for the three, 30-second spots vary from early morning to prime time, to late night. The area covered by the spots includes Arvada, Westminster, Broomfield, Superior, Lafayette, Louisville and Erie.

PUBLIC WORKS

The leaf drop-off program at the Broomfield Recycling Center was extended through Wednesday, Nov. 24, to provide those who are at home during Thanksgiving week an extended opportunity to get the last of the leaves raked up and delivered for recycling. The city's contractor, Western Disposal, was happy to extend the leaf drop-off. Western will remove the leaf bins after Nov. 24.

The tree limb and branch drop-off program was closed Saturday Nov. 27, for the Thanksgiving Holiday weekend.

RECREATION SERVICES

Active Adults:

- **50 Years & Better Pickleball** is a new racquet sport played on a drop-in basis every Friday from noon to 2 p.m. at the Broomfield Community Center gymnasium. All equipment will be provided. Drop-in, punch pass or pass fees apply. For more information contact Sandy at 303.464.5522.

- **50 Years & Better Bowling** invites participants to join this bowling league on Monday mornings at Chippers, First Avenue and Nickel Street. The next league begins Monday, Jan. 3. For more information contact Alex and John Merrill at 303.469.7190.

- **50 Years & Better Volleyball** is for men and women who want to be a part of the Broomfield Senior Volleyball teams that play throughout the metro area against other senior teams. Practices are on Monday mornings from 10:30 a.m. to noon, with games scheduled on Wednesday afternoons. League play starts in January. For more information contact Sandy at 303.464.5522.

Aquatics:

Swim Lessons for all ages and ability levels begin the week of January 10, 2011. To view listings visit www.broomfieldrecreation.com. Register: 303.460.6900.

Guard Start – Bronze - Participants ages 9 to 14 years can take this course which is an introduction to basic life guarding skills, and skills needed for teaching swim lessons. Learn entries, rescues, emergency procedures, and what it takes to become a lifeguard. This class is designed as a volunteer program to keep participants busy while having fun. Participants who pass the class and volunteer for at least 10 hours, receive a T-shirt and a one-month pass that can be used at The Paul Derda Recreation Center and the Broomfield Community Center.

Pre-requisites: Complete the Level IV swim class or pass a swim test. Those who successfully complete the Bronze level will be eligible to register for the Silver level beginning in February. Two sessions offered: Mondays and Wednesdays, Jan. 10 to Feb 9, from 5 to 6 p.m., or Tuesdays and Thursdays, Jan. 11 to Feb. 10, 4 to 5 p.m. Cost per session: $53 residents and $59 for non-residents. Register: 303.460.6900.

Flippity Fun and Fitness - This class for ages 7 to 13 years is an extension of the land based *Fun and Fitness* class, but all activities are in the water. The class focuses on cardiovascular fitness, strength, and flexibility training through a variety of activities and games designed for youth in a non-competitive environment. Every day there will be something new – swim clinics, water aerobics, noodles, fins, snorkeling, balls and swim

toys. Some swimming experience is recommended. Two sessions begin in January: Mondays and Wednesdays from, 5 to 6 p.m., Jan. 10 to Feb. 9, or Tuesdays and Thursdays from 4 to 5 p.m., Jan. 11 to Feb. 10. Cost: $53 residents and $59 for non-residents. Register: 303.460.6900.

Aquatic Conditioning Class - This class works with swimmers ages 13 years and over, and at all ability levels. It is designed to help improve strokes for efficiency as well as endurance. This is a perfect class for fitness swimmers or for swimmers looking to get into masters swimming. Those who would like to take the class but do not know how to swim at all are encouraged to take adult or teen swim lessons before registering for this class. Tuesdays and Thursdays from 7:30 to 8:30 p.m., Jan. 11to Feb. 10, at the Derda Center. Cost: $51 for residents and $57 for non residents Register by calling 303.460.6900.

Teen or Adult Swim Lessons
This class will meet the needs of each participant ages 15 years and above whether to conquer a fear of the water, develop strokes, or train for a triathlon. The instructor works at student's level to meet individual goals. Saturdays, Jan. 8 to Feb. 5 from 9 to 9:50 a.m., $29 for residents and $35 for non residents at the Broomfield Community Center, or Tuesdays and Thursdays from Jan. 11 to Feb. 10, 5:30-6:30 p.m. Cost is $53 for residents and $59 for non residents, at the Paul Derda Recreation Center. Register: 303.464.5500 or 303.460.6900.

Early Learning:

- Participants in the Early Learning pre-school classes enjoyed a field trip to the Cottonwood Farms pumpkin patch in October. There, they participated in picking their own pumpkins, looking at the real farm animals, finding their way through straw bale and corn mazes, and learning a little about vintage farm tractors from the past.

- During Transportation Week, students had the opportunity to bring their bikes to school and ride through a bicycle course in the parking lot on their designated day. Students learned how staying active can help them to be healthy.

- Oct. 21 and 22 were the culminating event days for Transportation Week with Early Learning. The City Streets Department brought their vehicles to the Broomfield Community Center and the Paul Derda Recreation Center. The students learned about the trucks and what they do to help transportation in Broomfield.

- The Fall Festival on Oct. 28 and 29 gave Early Learning students the chance to dress in costume, play games, and participate in a parade to display their costumes and receive treats from staff.

Fitness: The first ever Great Pumpkin Workout on Wednesday, Oct. 27 in the Derda Center gymnasium had approximately 30 participants. For this one-time workout, participants were invited to bring a real pumpkin from 8 to 20 pounds to use in their full body, hour-long workout. Participants used the pumpkins as a base of support to push, pull and twist. The class fee of $2 per person was donated to FISH.

The Holiday Meltdown, which began on Nov. 1, boasts a full enrollment in nearly all 11 sections of approximately 12 participants each. This program helps participants get into healthy habits at the beginning of the holiday season, helping them to enjoy the season feeling fit and in control. Discounted enrollment fees for the fitness course lasting six weeks are always extended to annual pass holders at PDRC,

Gymnastics: The Broomfield Flyers gymnastics team is coming down the home stretch preparing for the 2010 Holiday Show for gymnasts' families. The show will be Thursday, Dec. 16, at the Paul Derda Recreation Center. Two show times are available: 5:30 to 6:30 and 7 to 8 p.m.

Special Events: The ninth annual Spooktacular event (The Great Broomfield Pumpkin Festival) at the 1STBANK Center on Saturday, Oct. 23 brought about 2,000 people out for carnival

games, crafts and entertainment on the main floor. Local businesses sponsored and decorated suites on the upper level, where participants could Trick-or-Treat in costume. The Paul Derda Recreation Center sponsored a suite and advertised this year's holiday pass specials.

At the Audi ...

In the gallery

The Art Guild Holiday Exhibit continues to Dec. 29, followed by David Griffin exhibit from Jan. 7 to March 4.

Featured

***Bluegrass* -** The Colorado Bluegrass Society presents *Bluegrass at the Audi* on Saturday, Jan. 8 at 7 p.m. Tickets are available for purchase by visiting www.coloradobluegrass.org or at the box office prior to the event. Walk up tickets are available at the door starting at 6:30 prior to the concert. $14 general admission and $12 for seniors, students and Bluegrass Society members.

***Pikes Peak Ringers* –** Under the direction of Kevin McChesney and assistant director Susan Hedgpeth, this non-profit community handbell choir from Colorado Springs will present *Music, Memories and More,* a musical celebration. Selections are chosen from the past 20 years, favorite arrangements from over the years, some new pieces and surprises thoughout. Tickets are available at brownpapertickets.com or at the door: $9 adults, $5 for 12 and under, and 65 and older are free.

Mark the calendar

Dec. 11: Dance Arts Holiday Showcase, 1 p.m. Tickets $5. Call 303.466.3212 or email dasbroomfield@msn.com

Dec. 11: Rocky Mountain Brassworks, 7 p.m. Tickets $15 adult, $10 seniors over 65, $10 youth 12 to 18 and kids under 12 free. Family package $30. Visit RMBrassworks@live.com or www.rockymountainbrassworks.org .

Dec. 15: Holiday benefit concert for FISH food bank by the Denver Municipal Band. 7 p.m. Free, but donations of non-perishable food items are appreciated.

Dec. 17: P'zazz Children's Choir and Dynamix Teen Vocal Sensations present a Christmas concert with special guest artists, the After Midnight Jazz Band. 7:30 p.m. Tickets $15 adults and $10 for children under 12, seniors and military. For more information call 303.466.8275.

Dec. 18: Boulder Chamber Orchestra presents *All Magical*, 7:30 p.m. Tickets $25 adults, $18 seniors and $12 students. Visit www.boulderchamberorchestra.org or call 303.583.1278 for more information.

Dec. 21: Danse Etoile Ballet presents *The Little Match Girl* and *The Nightmare before Christmas*, at 2 p.m. and 6 p.m. Tickets $12 adults, and $10 for seniors and students. Call 720.938.3030 or visit www.danseetoile.org.

Dec. 22: Dec. 21: Danse Etoile Ballet presents *The Little Match Girl* and *The Nightmare before Christmas*, at 2 p.m. Tickets $12 adults, and $10 for seniors and students. Call 720.938.3030 or visit www.danseetoile.org.

Auditorium ticket sales

The auditorium now sells tickets to those events requiring them at the Broomfield Auditorium on Thursdays and Fridays from 2 to 6 p.m. and during some events when staff is available.