



City & County Manager's Report

June 27, 2006

TO: Mayor Stuart and the Broomfield City Council

FROM: George Di Ciero, City and County Manager

FYI



Recycling old bags...

Broomfield staff has begun to put 'tubes' in open space and park areas to encourage residents to get rid of those plastic bags that pile up at home and encourage dog owners to pick up after their pets.

The tubes have a hole at the top where anyone can place plastic bags. As it is filled, the bags move to the lower hole where pet owners can retrieve one for use to pick up their pet's waste and put it in the nearest trash can.

The Parks Maintenance Division spends between \$100 and \$200 per week just on the refill bags from the pet stations installed several years ago.

If the tube version is successful, the city could replace all the old pet stations around Broomfield with the tubes, saving money and preventing so many empty plastic bags going into the landfill.

Springtime in Broomfield

This year's first ever curbside Spring Cleanup for residents was, by any gauge, a huge success.

Western Disposal Services collected 441 tons of material, and 80 tons of wood, metal and electronics were recycled!

In previous years, the annual event was staged so that residents could drop off their discards, bringing them to central locations in various places around town. This year's curbside pickup program collected 54 percent more material than residents delivered in the drop off program in 2005. Several residents and two mobile home park managers wrote notes to thank the city for cleaning up their neighborhoods.

The Household Hazardous Waste Day on May 20 at the Norman Smith Service Center received

hazardous items from 265 households. Thirty volunteers worked the event.

Passports prove popular!

Since the Community Assistance Center began taking passport applications, 119 individuals have taken advantage of this new service.

The CACs, Jane Dunlavy, Claudia Korn and Carla Schumacher practiced the procedures in March for 20 employees. The service was advertised, and in April, 42 residents were served, and 57 in May.

When a passport application passes through the CAC, a \$30 execution fee is charged. Total amount of the execution fees that have come to Broomfield through the end of May is \$3,570.

2005 Annual Water Quality Report

During June, Broomfield's water customers received a brochure containing information summarizing the quality of Broomfield's drinking water during the 2005 calendar year.

This report fulfills a regulatory requirement established by the U.S. Environmental Protection Agency in 1998, which requires community water systems to distribute an annual "Consumer Confidence Report" containing specific information about drinking water contaminants, possible contaminant sources, water sources, type of treatment, and health risks. The report is included in council's mail.

Broomfield's 2005 report summarizes the monitoring results for Broomfield's drinking water and includes water quality information for both the Broomfield and Denver supplies.

As required by the regulation, the report lists the highest contaminant levels detected in the drinking water customers could have received during the previous calendar year. If the level reported for Denver Water was equal to or greater than Broomfield's level, then Denver's data are listed in the table, identified by footnotes in the report.

The monitoring results contained in the report confirm the high quality of Broomfield's drinking water. Last year, as in years past, Broomfield's drinking water met or surpassed all of the applicable standards for the protection of public health, as well as the recommended levels for aesthetic qualities.

The Water Quality Report was distributed to all billed customers as a bill-stuffer in the June water bills. In order to reach non-billed consumers, Public Works personnel deliver reports to apartment complexes and mobile home parks, and place copies in locations such as the Library and Municipal Building. The report is also posted on the City and County Web site, along with additional information that may be of interest to the community

Staff support

Broomfield is a member of the American Water Works Association Research Foundation (AWWARF). This foundation is a non-profit organization based in Denver that sponsors scientific research, identifies the practical benefits of research findings, and cultivates partnerships with organizations around the world to share expertise in the water industry.

The foundation has created a \$30-million, annual program of drinking water research. This research assists water agencies to meet mandated federal regulations the majority of which is funded by the water agencies themselves. Broomfield's AWWARF subscription in 2006 was \$3,765.

The federal government contributed \$5 million to the foundation each year until 2006 when the allocation was reduced to \$1 million. If the \$4 million federal contribution cut continues in 2007, the AWWARF will be forced to reduce its research program and lay off staff, all Colorado residents.

The Broomfield Public Works Department recently supported an AWWARF letter to Colorado Senators Wayne Allard and Ken Salazar asking for their efforts in the Senate to restore the AWWARF funding to the \$5 million level.

Who to call...

With summer here and more folks spending time outside, Broomfield Health and Human Services is sensitive to residents who may have a concern about Avian Flu or the West Nile Virus and who may see or find dead birds while enjoying the out-of-doors.

The best place to call is the Colorado Health Emergency Line for Public Information (COHELP). COHELP is a public support service sponsored by the Colorado Department of Public Health and Environment with information on current public health issues.

The number for the COHELP is **1-877-462-2911**.

CoHELP is equipped to deal with all domestic, wild bird and water fowl calls including Corvid West Nile Virus calls). This is your best bet for immediate information.

For dead birds in the Corvid family found locally, Broomfield residents may call the Police Department's non-emergency number at 303.438.6400. Corvids are birds associated with West Nile Virus. Examples of Corvids are ravens, crows, jays and black-billed magpies.

The Broomfield Public Health and Environment Division – 720.887.2200 – can also help determine where to call with concerns about dead birds.

Those who find a sick or dead bird, may also contact Broomfield Public Health and Environment Division, or Broomfield Animal Control. Do not handle the bird. If necessary, use a shovel to "scoop" the dead bird into a double bag. Don't handle it with your bare hands. Use a shovel or a plastic bag to pick it up, double-bag it and dispose of it in a household waste

Starbucks employees lend a hand

When Lauren Davis, the new manager of the Starbucks store at 120th and Sheridan, stopped by the library to introduce herself and ask if there might be a volunteer project that her store employees could assist with, the upcoming Broomfield Library Friends used book sale came to mind.

The Friends are mostly mature ladies for whom carting all those boxes of books presents a daunting task. So on the afternoon of Friday, May 12, three Starbucks employees showed up to assist with the book sale set-up. Thanks to their help the task was accomplished in short order.

Then they invited the Friends to be one of two community groups featured at the store's "Sneak Peek" pre-opening event on Thursday, June 1. In lieu of selling coffee and food that evening, guests were invited to make a donation to be split equally between Birch Elementary School and the Broomfield Library Friends.

Arista, Broomfield highlighted

Broomfield and the Arista development were highlighted in the cover story of the April, 2006, issue of the "Colorado Public Works Journal."

The article covers the infrastructure work in the development and focuses on stormwater conveyance. Entitled "Last Piece Of The Puzzle: Arista, Broomfield's New Land-Inspired Community, Critical Link In Area's Stormwater Conveyance," the article gives a history of the Arista property, the nature of the transit-oriented development, and outlines the role of BT Construction (BTC) in the project.

Extensively quoted are Steve Adams, BTC project manager, and Wally Abel of Broomfield's Community Development Department.

Illustrations include the illustrative plan of the development and photographs of BTC crews at work.

The Colorado Public Works Journal is a relatively new magazine published nine times this year by Golden Bell Press, Inc., of Denver. It presents bid news, articles about significant public construction projects under way, and advertising related to the construction industry.

Derda Center closes for maintenance

The Paul Derda Recreation Center and the Broomfield Community Center are scheduled for maintenance during August.

Recreation Services and the Facilities Division will be conducting extensive maintenance work at the Derda Center, so it will be closed for three days after school starts, from August 28-31.

The front desk will be open and staffed from 8 a.m. to 8 p.m. during the maintenance closure to accept registrations, answer questions, direct incoming phone calls, and redirect walk-in traffic.

Maintenance projects will also be done at the Community Center but that center will remain open. Only the pool will be closed, beginning August 20 and continuing for at least three weeks.

Maintenance Projects for the Paul Derda Recreation Center include:

- Deep clean carpets, floor mats, tile flooring, showers, and restrooms, windows, lockers, tables, chairs, offices, light covers, party rooms, storage rooms, stairwells, and weight room equipment.
- Replace damaged or stained carpet squares.
- Touch-up painted walls throughout the facility.
- Replace light bulbs where needed.

- Perform bi-yearly cardio/weight equipment maintenance, rotation and cleaning.
- Inspect indoor playground, make repairs, perform general maintenance, and disinfect.
- Inspect outdoor playground, repair and clean.
- Repair and clean game room.
- Inspect climbing wall, clean, tighten bolts and make scheduled route change.

Swimming Pool projects will include:

- Repair Slide intake grate.
- Drain pool and spas
- Scrub all areas as needed
- Scrub all tile – remove calcium build up
- Clean rock areas
- Lock tight play structure
- Clean slides and wax
- Re-caulk slide joints
- Power wash decks/bleach
- Top of slide area – scrub, hose, clean
- Pull up all mats including candy machine area – scrub and clean mats; power wash under mat areas
- Scrub gutters
- Clean all stainless steel
- Clean storage areas/pump rooms – organize
- Preventive maintenance on filters, pumps, heaters
- Fill pool – heat and treat, vacuum – super chlorinate pools

The Broomfield Community Center will not be closed. The three-week closure for the pool is necessary to install a new pool liner. This timeline could be extended if problems are encountered during the installation of the pool liner. Select rooms in the facility will be closed for up to one full day depending on the maintenance and repairs necessary in each.

While work is progressing at the Community Center, the Paul Derda Recreation Center will be open and fully operational except for the four days from August 28 through August 31.

Patrons who hold a current Broomfield Community Center annual pass or punch card will be able to use their passes to gain admission to the Derda Center during the time the swimming pool at the Community Center is closed, except for four-day closure.

Maintenance at the Community Center building will include:

- Deep cleaning carpets, tile floors, showers, and restrooms, windows, lockers, tables, chairs, offices, light covers, weight room equipment, super bleach the preschool room, power wash front entry areas and patio.
- Touch up paint throughout the building.
- Repair moveable walls, doors, plaster, ceiling tiles and cabinet locks.
- Inspect and clean the outdoor playground.

Repairs to the pool, in addition to the liner replacement, will include:

- Power wash decks/bleach
- Scrub gutters
- Clean all stainless steel
- Clean staff room
- Clean/organize storage room and pump rooms
- Clean filter tank
- Paint touch up's in pool area
- Repairs to rope swing and diving board
- Preventative maintenance on filters, pumps, heaters
- Replace chlorine lines – clean chlorinators
- Drain surge pit – check auto fill, float valve, inspect for leaks
- Fill pool – heat and treat, vacuum – super chlorinate pools

The maintenance closure dates for both facilities have been published in the summer brochure, the utility billing flyer, and *Broomfield on the Inside* magazine. Closures will be advertised in the *Broomfield Enterprise* in the "rec news" section, flyers will be handed out to program participants, and posters will be placed in both facilities. Information will also be posted on the city's Web site. Phone recordings on the main phone lines will also mention the closure dates.

HHS promotes Thriving Communities

As the recipient of a Thriving Communities Initiative grant, Broomfield Health and Human Services is the lead agency in the city for activities that call for collaboration between Broomfield schools, businesses, and interested citizens to identify strengths and weaknesses Broomfield with regard to healthy eating and active living.

Partners in the initiative are Kaiser Permanente, the Colorado Department of Public Health and Environment, America on the Move, and Kroenke Sports.

The program strives to promote healthy eating and active living within Broomfield. HHS staff is currently surveying local businesses about activities that promote healthy eating and active lifestyles as part of corporate wellness. In addition to businesses, the same type information is coming from schools and through focus groups

within the Broomfield community.

To obtain information about the Thriving Communities Initiative or to volunteer as part of the wellness collaborative group, contact Mary Thatcher at 720-887-2213 or e-mail her at mthatcher@broomfield.org.

Looking ahead



ONE BOOK, ONE BROOMFIELD One Book, One Broomfield is a city-wide reading and discussion program that encourages teenagers and adults to read the same book at the same time to create a shared sense of community through literature.

For the first One Book, One Broomfield, Mayor Karen Stuart has selected an American Library Association Notable Book, *The Meadow*, by James Galvin.

In discrete disclosures joined with the intricacy of a spider's web, James Galvin depicts the hundred-year history of a meadow in the arid mountains of the Colorado-Wyoming border. For Lyle, Ray, Clara, and App, the struggle to survive on an independent family ranch is a series of blameless failures and unclaimed successes that illuminate

Broomfield's first One Book, One Broomfield initiative will kick off this month.

the Western character. *The Meadow* evokes a sense of place that can be achieved only by someone who knows it intimately.

All community members are invited to join neighbors and friends for book discussions hosted throughout the city during October and November. One Book, One Broomfield culminates with a presentation by author James Galvin on November 15 at the Broomfield Auditorium.

Raised in northern Colorado, James Galvin is the author of three volumes of poetry and a novel, *Fencing the Sky*. He has received the Nation/Discovery Award as well as fellowships from the National Endowment for the Arts and the Guggenheim Institutes.

Galvin divides his time between Iowa City, where he teaches at the University of Iowa Writers' Workshop, and his ranch near Tie Siding, Wyoming.

Capital improvement projects ...



Broomfield Heights Improvements

The 2006 budget includes funding to install two neighborhood entry islands and signs at entrances into the Broomfield Heights Filing 1 subdivision and a raised crosswalk across Emerald Street at the Midway Park drainage way.

One entry island sign will be located along East 1st Avenue near Main Street. The other will be located along Emerald near East First. The entry islands/signs have been bid and awarded to Arrow

J Landscape and Design Inc. The raised crosswalk has been designed and will be bid at the end of June. All work will be completed by mid-August.

East Midway power line burial and landscaping

Staff is working with Xcel Energy to bury the power lines along East Midway from the Westlake Townhome development (just east of Lowell Boulevard) east to Zuni Street. The first phase, across the Westlake Village frontage, is underway.

The contractor was unable to relocate the power lines on the north side of East Midway because of numerous underground utility conflicts. Consequently, Xcel Energy has redesigned the first phase and is burying the power lines along the south side of East Midway. Xcel is still working on the design for the power burial for the second phase, which extends from Westlake Village to Zuni Street. Street light design for both phases is also under design. Costs for the second phase of the power burial and the street lighting have not yet been established.

The landscaping project along the north side of East Midway east of Lowell Boulevard has been bid and a construction agreement for the work will be brought to City Council for authorization in July. Landscaping work is anticipated to begin in August.

Sheridan Boulevard underpass at Highland Park

The underpass structure on the east side of Sheridan is in place and the east half of the roadway has been reconstructed. The contractor continues to construct the concrete retaining walls on the east side of the roadway.

Half of the underpass structure has been set on the west side of Sheridan. The contractor is installing the drain tiles around the outside of the structure, is applying graffiti protection coating, and is backfilling the structure.

Qwest Communications is in the process of splicing and relocating their fiber optic lines so that the remaining sections of the underpass structure can be installed. The contractor is anticipating that the west half of the roadway will be reconstructed and opened to traffic by mid-July.



The contractor continues to construct concrete retaining walls on the east side of Sheridan for the underpass.

West directional interchange landscaping nears completion

On March 28, City Council authorized a reduced-scope landscaping option and agreement with Vargas Property Services for the work at the west directional interchange from U.S. 36 to East Flatiron Circle. Work began May 2. The contractor has completed the clearing and grubbing, and has installed the majority of the irrigation system. The remaining work includes amending the soil, planting, seeding and mulching.

Departmental updates ...

HEALTH AND HUMAN SERVICES (HHS)

- The Broomfield Workforce Center has been diligent in working with employers and developing partnerships to address the needs of the business community and employers that

can benefit from the Broomfield labor pool.

Scheduled hiring events in May were with Panera Bread, 4 the Home, CA One Services for jobs at DIA, Stevens Transport, Sears and AeroTek.

Being a small operation in the midst of the large, metropolitan counties creates a challenge for Broomfield and this is an indicator that the Broomfield Workforce Center staff are up to the challenge.

- Health and Human Services staff distributed approximately 800 cans of free *OFF!* insect repellent to the public on Saturday, June 3. Staff were at five area retail stores and also provided West Nile Virus informational pamphlets, home and garden checklists, and pictures of susceptible birds that are of the Corvid species. Promotional items given out included water bottles, *Fight the Bite!* frisbees, and fun bubbles for the kids. The event was a great success in community outreach to the residents and the promotion of Health and Human Services as an agency.

Feedback from the community was positive, and Dr. Louise Benson, HHS Advisory Committee member, stopped by the table and picked up some material. The HHS activity also allowed an opportunity for residents to ask questions about Pandemic Influenza, and other public health concerns.

- HHS substance abuse coordinators Susan Parker and Traci Hagie worked with Dana Cabot of Recreation Services on the Broomstock event June 8. The "no tolerance" message was shared. Staff discussed with the bands the importance of being positive role models, reinforcing the "no tolerance" message. Staff also manned a booth at Broomstock where information about the B-SAFE program was available.

HUMAN RESOURCES

Human Resources recently implemented two efficiencies in the new-hire orientation process.

First, many of the handout materials have been put in electronic format and made accessible through the city's intra-net, Baxter. This saves the time it takes to compile the information in packets and a tree or two in the paper saved.

Second, the up to 45 minutes it used to take to review policies and other important information with a new hire has been replaced with a 16-minute video for all new benefited employees.

Thanks to producer, Kim Greason, and narrator Terri Thompson, the information is presented in a

more interesting manner. The video aids in retention and consistency of the information and reduces the amount of staff time involved to complete orientations.

The full-time and part-time benefited employee orientation DVDs also incorporate the mission statement through an enactment by more than a dozen employees representing all departments of the City and County of Broomfield.

What used to be a two hour process for new hires is now about an hour. This all adds up to budget savings and a superior training process, which has already demonstrated the intended results!

MAMIE DOUD EISENHOWER PUBLIC LIBRARY

The Children's Library has just been awarded a 2006 Summer Reading Mini-grant of \$150 from the Colorado State Library. The grant funds come from the federal Institute of Museum and Library Services (IMLS) and will be used for summer reading decorations and craft materials.

The library is participating with many other libraries across the nation in celebrating the theme "Paws, Claws, Scales & Tales." Check the library's web page at broomfieldlibrary.com to find out all the fun programs and activities planned for children in Broomfield this summer.

OPEN SPACE AND TRAILS

The Broomfield Trail Adventure on June 3 this year at the Broomfield County Commons Open Space featured beautiful weather, a contrast from last year.

Approximately 500 participants walked, ran or bicycled in celebration of National Trails Day. Mayor Karen Stuart and Dr. James Hill, founder of America on the Move, spoke about the importance of exercise and nutrition. They encouraged participants at the event to pursue fitness goals on an incremental basis.

Over 20 local businesses contributed prizes, food or beverages to make the event a success.

POLICE DEPARTMENT

- The Broomfield Police Department hosted a Planning of New Institutions (P.O.N.I.) meeting in May. Mayor Karen Stuart, Finance Director Greg Demko, and Police Chief Tom Deland spoke to the group. The meeting was part of

the National Institute of Corrections (NIC) class that instructs agencies on constructing and running new detention centers. There were 30 attendees from around the nation, and PD staff received excellent feedback from them.

- Emergency Manager Kent Davies and Public Education Coordinator Joleen Reeve were invited to present their Citizens Emergency Response Training (CERT) class at the Colorado Emergency Services Safety and Prevention in Breckenridge in April. Broomfield's CERT course is recognized nationally, and is used as a model for other Denver metropolitan agencies.
- The PD's Managed Alarm Response policy has been in effect for two years, and in 2005, Broomfield experienced the lowest number of burglaries since the department began maintaining statistics in the 1980s. The alarm policy requires confirmation of a criminal activity, such as a secondary alarm indicating entry was made upon the premises (motion detector or heat sensor alarms), interior monitors such as closed circuit TVs or audio devices monitored by the alarm company, or witness reports of glass breakage, suspicious persons in the area of the alarm, or suspects observed entering the business/residence before the police will respond.

The policy has been a complete success, saving police staff time by reducing the number of false alarms requiring response, while maintaining a low crime rate, the lowest in burglaries that Broomfield has seen in years.

RECREATION SERVICES

Athletics: Athletics is working at high speed getting summer programs off the ground.

The Fireworks tournament is full and final details with Recreation Services and the Parks Division are being finalized. Teams are organized and there are 30 girls' recreation softball teams who have "adopted" a tournament team. This advance coordination assures all facets run smoothly: concessions, team standings, scheduling, field conditions, parking, attendance, and crowd control.

Summer Tennis programs have 25 sessions and over 200 participants.

The Colorado Association of Recreational Athletes (CARA) track program has 278 registered. A new feature this year is a cross-country division for those who have signed up for track and express interest in cross-country.

Adult softball leagues began in April. There are 110 teams, five more than last year. The Skyhawks summer sports program is proving to be a popular addition to Broomfield Recreation Services, with 145 registered in the various camps offered.

Aquatics: During May, the Aquatics Division focused on preparing for its summer activities.

Aquatics organized 500 registrants for the Mini Haha, ran seven pre-triathlon clinics, two training courses, and finalized race logistics with the help of volunteers, staff, the Streets Division and Police Department.

In the weeks before opening day, the office and bathrooms at The Bay were painted from floor to ceiling. The staff office was repainted and reorganized. The concessions area received additional power and new table tops. New concrete pads were laid and slides and rock work repaired, and preparations were made to install new umbrellas and signage in time for the Memorial Day Weekend opening.

There are currently 1,374 registrants for summer "Learn to Swim" lessons and three divisions of Guardstart are filled. Aquatics has instituted Broomfield's first CARA diving team, and there are over 80 registered for the CARA swimming program.

Early Learning: The Early Learning Program graduation ceremony and picnic was held in Commons Park.

Early Learning provided the main dish, cake and decorations for the picnic, including graduation hats and diplomas.



Families were given a survey to gauge their thoughts and suggestions for continuing quality within the Early Learning Program.

Kim Evelsizer, coordinator, arranged for an Emergency "A" Hazard Seminar in May for parents of child-sitting and Early Learning participants. Joleen Reefer from the Broomfield Police Department shared information on how to prepare for all hazards in the community and for an impending disaster. She gave information on how to start a family disaster plan.

Celebrations in May included Teacher Appreciation Week, a "Muffins for Mom" Mother's Day Celebration, Cinco De Mayo, and class pictures taken and sent via e-mail to families for a surprise.

Senior Programs: As part of the "Healthy Broomfield" initiative, senior programs include a hike each month. In May, five participants enjoyed the "Davidson Mesa Loop Hike." Hopes are that participation will increase with continued offerings that elicit positive reviews.

SilverSneakers® participants enjoy a weekly coffee hour where they get a chance to visit with a staff member and each other after exercising. During May, there were over 4,600 SilverSneakers® visits at the Paul Derda Recreation and Broomfield Community Centers.

There were 77 seniors on hand for "Dancing at Lakeshore" to the tunes of Tom Yook on May 12. For "Older Americans Month" celebration 100 seniors came for a luncheon in the Lakeshore Room. In all other senior programs during the month, there were 257 registrants.

Therapeutic Recreation: Participants in the Therapeutic Recreation Program competed in the Special Olympics regional games in four categories: soccer, where the Broomfield team took second place, swim team, track, and gymnastics. Participants in the individual categories (swim, track, and gymnastics) did well, earning a plethora of gold, silver and bronze medals.

Gymnastics: The Gymnastics Division hosted a meet at the Paul Derda Recreation Center in May with six visiting teams from outlying areas participating.

Youth And Teens: Summer Camp is full with over 990 registrants. Also, the Teen Adventure Series, Alive at 25, and School's Out programs in May were all full.

At the Audi ...

'Around the World' this summer at the Amphitheater

This year's summer concert series is titled "Around the World." All concerts begin at 7 p.m. in the Broomfield Amphitheater in Community Park. If the weather is wet, concerts will move to the Auditorium next door.

On Wednesday, June 28, Conjunto Colores, a popular dance band, will bring its hot and spicy sounds to Broomfield; on July 5, hear Kubandara, a marimba and drum-based band performing traditional instrumental music and songs from various regions of Africa.

Coming July 12 is Lionsouljahs, July 19 Los Lantzman, July 26 Book 'em Danno, and August 2 Pan Jumbies.

Quilters to return to the Audi

Save the date! The Aster Women's Choir will present the musical *Quilters* on November 17 and 18 at the Broomfield Auditorium. Antique and contemporary quilts will be displayed in the lobby prior to the show, with a reception for the performers and quilters following the performance on Friday.

For more information on events at the Audi, call the Events Hotline at 303.469.3301, ext. 7999.

Information on tickets, directions to the Audi and year-round event information are available at www.broomfieldauditorium.com

