



City & County Manager's Report

June 24, 2008

TO: Mayor Quinn and the Broomfield City Council
FROM: George Di Ciero, City and County Manager

FYI

Household Hazardous Waste Day serves record 454 households

The Environmental Services Division of Public Works sponsored its Spring Household Hazardous Waste Collection Day on May 17, and served a record 454 households, up from 286 in May of last year.

The four-hour event, from 8 a.m. to noon, provided an opportunity for residents to drop-off their household hazardous waste – including electronic waste – at no charge. This event promotes proper disposal of household waste that otherwise may have been disposed in landfills, negatively impacting the environment.



In addition to a semi-load of chemical waste, 16,596 pounds of electronic waste was collected within the four hours. Staff continues to receive good feedback from residents about the program.

The next hazardous waste event is scheduled for October 4, 2008.



Broomfield's wastewater practice featured in federation's manual

The Water Environment Federation has reported that it selected the Broomfield Wastewater Reclamation Facility's treatment process to be included in its Manual of Practice on Fixed Film Technologies.

The process is known as integrated fixed-film activated sludge (IFAS). The Federation manual will include a case study of Broomfield's treatment system. It is anticipated that this manual will be

published by McGraw Hill during the summer of 2009.

The Water Environment Federation is **the** major organization for the wastewater industry, and its manuals of practices are used world-wide by the wastewater industry.

Community Development moves to Innoprise computer software

The Community Development Department converted to new computer software in May. The new Innoprise software will bring the Engineering, Building, Planning, and Code Compliance divisions into one integrated software system.

A core team of staff worked on the conversion for several months. They included Kirsten Gunderson, Arne Carlson, Lynell Lauer, Shawn Engel, Kirk Oglesby, Gary McGinn, and Charlene Gabor. This group, with assistance from Broomfield's Information Technology (IT) Department, Red Oak (consultants), and Innoprise (software), has added the details to the software framework that enable the system to function as needed for Broomfield.

The system's benefits for citizens will include on-line and voice inspection scheduling, on-line permit submittal, and on-line inspection results to be accessible to the public within the next few months. Additionally, the new software allows greater flexibility in reporting and tracking data, is easy to use, and enables instant updating of information to and from field staff.

For 17th year, Broomfield's 2006 Comprehensive Annual Financial Report earns GFOA recognition

For the 17th consecutive year, the Government Finance Officers Association (GFOA) has awarded the Certificate of Achievement for Excellence in Financial Reporting for Broomfield's 2006 Comprehensive Annual Financial Report (CAFR). The Certificate of Achievement is a national award recognizing conformance with the highest standards for preparation of state and local government financial reports.

The GFOA is a nationally recognized professional association of state/provincial and local finance officers in the United States and Canada. GFOA has served the public finance profession since 1906 and is dedicated to the sound management of government financial resources. Each year,

state and local governments are invited to submit their comprehensive annual financial reports (CAFRs) for review by GFOA.

Since 1945, the Certificate Program recognizes and encourages excellence in financial reporting by state and local governments. It is a prestigious national award that identifies conformance with the highest standards for preparation of state and local government financial reports. A Certificate of Achievement is valid for a period of one year only. Key components recognized through the award program include clarity, comparability and completeness of the financial information presented in the CAFR.

Participation in the program and receipt of the award demonstrates Broomfield's commitment to full disclosure of financial information. Broomfield has received this award since 1990.

Streaming effort goes live

Communications staff is planning to go live with streaming for the June 24 City Council meeting (live on the Web), with the recorded video available on demand after the council meeting.

The major issues with the Granicus agenda template appear to be resolved. The test, or "beta" version has been available online for a few meetings.

As background, after some hiccups with the Granicus services (including a version on May 21 that didn't function properly), and subsequent efforts that did not bring a resolution, Granicus was persuaded to escalate the Broomfield project on Monday, June 2. On Tuesday evening, June 3, a new version was delivered that still had minor issues, but they should not affect going live for the June 24 meeting, according to Communications staff.

Since the Council has also asked about an RSS feed for agenda and minutes, that feature for the public includes the clerk's *Action Taken* document.

Agenda RSS - http://broomfield.granicus.com/ViewPublisherRSS.php?view_id=2&mode=agendas).

Minutes and Action Taken RSS - http://broomfield.granicus.com/ViewPublisherRSS.php?view_id=2&mode=minutes

Plans are to work with the Granicus marketing staff on a press release announcing that the City and County of Broomfield is 1) going live on the Web with Council meetings, 2) will have immediately available council meeting video archives, 3) RSS feeds, 4) city/county videos embedded throughout the Web site and 5) a live 24/7 Channel 8 video stream for residents who are not have Comcast subscribers.

During the time it has taken to iron out issues to enable the meetings to go live, communications staff has put on the Web the past council meeting videos, and uploaded and indexed the agendas and minutes going back to the Jan. 8, 2008, meeting. Also uploaded into the city's regular Web site pages are 24 embedded videos of the locally

produced programs *Family, Fun and Fitness, On The Beat, Green Broomfield* and *Inside Broomfield*.

In the future, communications will work to put on past years' council meeting videos. Right now they are still available on the Broadband video servers (the former streaming video company), but they could be removed at any time.

Communications staff has attempted to negotiate getting the videos from Broadband or keeping them up on the Broadband servers with the offer to pay them for this service on a month-to-month basis. There has been no response, so these meetings may be unavailable until they can be done in-house.

Looking ahead

Wildlife Masters help

Colorado State University Extension houses a group of highly trained volunteers – the Wildlife



Masters. These folks are available to assist residents who have questions about wildlife in their yards or gardens.

From the flicker that tap, tap, taps to the raccoon in the garbage can or the snake under

the deck, the Wildlife Masters will lend advice to residents on how to properly handle such situations. Residents can call the Wildlife Master help line at any time, leaving a message for the Wildlife Masters to return within 24 hours.

The number to call is 303.464.5554.

Ask-a-Master-Gardener phone help gives residents answers

Ask A Master Gardener phone lines are open for residents to call the Colorado Master Gardeners of Broomfield with questions related to their home yard, landscape or garden. Master Gardeners are in the office from 10 a.m. to 1 p.m. on Mondays and Thursdays, but the phone line is available to

take messages 24-hours a day, and residents are encouraged to leave a message for a call-back. The number for residents to call is 303.464.5554.

In addition, the Colorado Master Gardeners of Broomfield will once again be at the Home Depot on the first and third Saturdays of every month, through August, to answer gardening questions on a variety of topics. Look for the Master Gardener Tent outside the store from 9 a.m. to 3 p.m. on July 5 and 19, August 2 and 16.

Coming:

June 25: Environmental Services Division of Public Works, along with Health and Human Services and Colorado Mosquito Control, will sponsor a West Nile Virus/Integrated Pest Management Information event from 7 to 8 p.m. in Community Park, north of the Mamie Doud Eisenhower Library.

This is an opportunity to find out what the city is doing to reduce summer mosquito populations and what can be done to protect from West Nile Virus. The event is posted on the Broomfield Web page. Additional advertising for the event has also been provided.

Capital projects ...

West 136th Avenue from Sheridan to Sunny Slope Estates

This project completes the roadway section across the Miller property to the south and across the Broomfield Retirement Center to the north. Improvements include:

- Adding curb and gutter, where missing;
- Burying overhead utilities along the south side;
- Adding street lights;
- Adding a painted median;
- Adding bicycle lanes; and
- Adding landscaping between curb and sidewalk.

The roadway work is complete and landscaping is underway. The project is expected to be complete by the end of June.

Broomfield Heights Alley Improvement Project, Phase 1A and 1B

This project includes the reconstruction of the alleys located behind the homes along Midway Boulevard from Main Street to Kohl Street.

Phase 1A includes the alleys behind the homes on the north side of Midway. The construction on these alleys is substantially complete.

Construction has begun on Phase 1B, the alley south of Midway Boulevard. Construction on this alley is expected to be completed by mid-August 2008.

Waterline Replacements & Re-use Waterline Installations - 2008

The 2008 Waterline Replacement and Reuse Waterline Projects were approved by City Council at the Feb. 12 meeting.

Re-use Line Construction

BT Construction has begun work directionally drilling the reuse segment along Sheridan Boulevard near Wildgrass, and along West 144th Avenue.



Waterline Replacements:

Replacement of the domestic waterline segment for East 14th Avenue has been completed.

Work on Scott Drive North in the Gate N Green subdivision started in late May. Work is expected to progress more slowly than typical due to the narrow streets, lack of utility location information, and the density of existing utilities.

The mainline is expected to be completed by mid-June and then work will start on Scott Drive South. Residential service line connections will begin once the mainline for both segments has been tested and placed in service.

2008 Street Reconstruction and Waterline Replacement - Aspen and Bellaire Courts

On April 22, City Council approved a construction agreement with Concrete Express, Inc., for the 2008 Street Reconstruction and Waterline Replacement Project that will include Aspen and Bellaire Courts and the Westlake Subdivision.

A preconstruction meeting was held in early May and the contractor mobilized to the site in late May. Concrete Express started work on the storm line in East Midway Boulevard, which will collect the drainage from Aspen and Bellaire Courts, before beginning work within the residential streets. The project is scheduled to be completed by the end of October 2008.

Departmental updates ...

COMMUNICATIONS

Joel Radtke, Web services manager, has been notified that he has won a "Superior" ranking in the annual National Association of County Information Officers (NACIO) competition for his photographs entitled "Fireworks over the Paul Derda Recreation Center."

The spring edition of the *Broomfield on the Inside* magazine was mailed last week to all residential postal customers.

HEALTH AND HUMAN SERVICES (HHS)

Extension – Colorado Master Gardeners of Broomfield and the Wildlife Masters of Broomfield set up educational displays at the Broomfield Trail Adventure Saturday, June 7. Over 250 people were in attendance at the event, with several stopping by the Colorado State University Extension tables to ask for assistance from volunteers trained in dealing with conflicts with wildlife and home gardening projects.

On Thursday, June 12, nearly 20 Master Gardeners gathered at the Broomfield Xeriscape Demonstration Garden located outside the City and County Building to install over 200 new *Plant Select* plants. *Plant Select* is a program that identifies the best plant varieties for the Rocky Mountain Region. The Broomfield Xeriscape Demonstration Garden is designated as a *Plant Select* Demonstration Garden, helping to report the success (or failure) of *Plant Select* plants. In addition, the gardeners learned some of the history of the garden and were led on a tour by garden designer Jini Bates.

Public Health - Public health nurses conducted an immunization clinic at Legacy High School to provide Tdap (Tetanus, diphtheria and pertussis) to incoming tenth graders, who are required to have a booster dose of this vaccine for school. There were 115 students vaccinated during the May 20 clinic. Staff is attempting to schedule a similar clinic at Broomfield High School when students return to school in the fall.

PUBLIC WORKS

Park Operations – Marking the beginning of the planting season are the masses of flowers that appear around Broomfield every May. One person in particular, Deb Pfaff, landscape planner-horticulture, plays a major role selecting the plants and planning all of the flower beds during the preceding winter. In the spring, she and other personnel carry out the plans.

Many annuals are being replaced with perennials on an ongoing basis. This spring, 37,483 plants were installed in 142 beds. There are also 130 large pots on street corners and around city buildings, and 11 hanging baskets.

Last year, 3,125 staff hours were spent maintaining flowers. An additional 1,800 hours were spent watering the plants.



Wastewater – The program modification approved by City Council in May for Broomfield's industrial pretreatment program was publicly acknowledged by the Environmental Protection Agency (EPA) in a public notice published on June 8 in the *Denver Post*.

The notice affirms Broomfield Municipal Code Chapter 13.28.

By Federal law, the EPA is required to publish a public notice of all significant program modifications as part of its approval process.

RECREATION SERVICES

Mini HaHa Triathlon - Broomfield Recreation Services, Police Department, and Streets Division collaborated to make the eighth annual Mini Haha Triathlon a success.

This event has grown in popularity steadily since it began. With Broomfield's focus on good health, this popular triathlon offers the opportunity for people at all fitness levels to participate in the kind of activity that is usually reserved for just those at the highest level. This triathlon is custom-cut for the Broomfield community.

Leading up to the event were triathlon clinics and training where newcomers (and those returning) learned how to prepare themselves for an event like this.

This year boasted a registration of 525 participants. Over 100 people from the community helped as volunteers.

Local coach earns state recognition

Broomfield resident Paul Carr has been selected to receive the Colorado Association of Recreational Athletes (C.A.R.A.) *Coach of the Year* award. He was honored last weekend in Fort Collins at the state C.A.R.A. Hershey Track Meet.

Carr has unselfishly volunteered as a coach in Broomfield's Youth Basketball program for the past 25 years.

According to recreation staff, he is an excellent coach who goes above and beyond the minimum required commitment and mentorship in leading Broomfield youth through a positive recreational experience.

To underscore Carr's service, Recreation Services Director John Ferraro awarded Carr a thank you award for his long years of coaching through Broomfield Recreation Services.



At the Audi ...

Orchestra fundraiser

Broomfield Civic Orchestra's annual fundraiser presents *American Made*, a celebration of all this great country to offer. It will feature patriotic favorites and music from renowned American composers such as Sousa, Gershwin and Leroy Anderson to honor his Centennial Celebration this summer.

Date: Wednesday July 1, 7:30 p.m.

Tickets: \$10 for adults, \$8 for students and seniors and \$4 for kids under 12, at the door at 7 p.m., or online. For ticket information, call 720.371.5235 or visit broomfieldcivicorchestra.org

Family movie night

Mamie Doud Eisenhower Public Library presents family movie nights featuring G-rated movies.

Sponsored by the Children's Library, the whole family is invited to enjoy a G-rated movie playing in the Auditorium on Thursdays, July 3, 17 and 31, beginning at 7 p.m. **The movies are free.**

No one under 13 will be admitted unless accompanied by someone 13 or older. There is no registration for these events, but space is limited. (No food or drinks please.)

For more information, email

umarino@broomfield.org, telephone 720.887.2315, or visit www.broomfieldlibrary.com

FRIENDS of Broomfield present third annual variety show

A fun family evening of local talent with DJ Brian Wallace, Chanteuse Gina Coufal, Rock Star Brian Gamboa, and Haywire the juggler comedian will join entertainers, a professional magician, a ventriloquist, singers, dancers, drummers and the

FRIENDS singing to the Beach Boys and performing a song in sign language.

Everything to expect in a talent show is here, and Broomfield has some talented residents! Not only is this a very enjoyable evening of live entertainment where anything can happen, all proceeds benefit Broomfield's adult population with developmental disabilities.

The show is Friday and Saturday, July 24 and 25, beginning at 7 p.m. A \$10 suggested donation will benefit Broomfield FRIENDS, a 501(c)(3) non-profit organization. For information, call 303.404.0123, email friendsofbroomfield@comcast.net or visit www.friendsofbroomfield.org

Dance outdoors through summer with 2008 Concert Series

Wednesdays are big this summer with Broomfield's annual Summer Concert Series through July 30 at the Amphitheater in Community Park. The concerts are free and family friendly. Inclement weather moves performances into the Broomfield Auditorium. Concerts begin at 7 p.m.

Beginning on June 25, The Fables bring tunes in tribute to John Lennon and Paul McCartney. Step back in time and dance to favorites from *All My Lovin'* to *Starting Over*.

The Broomfield Amphitheater is located in Community Park, north of the Mamie Doud Eisenhower Public Library, 3 Community Park Road. Community Park is east of Main Street and 2nd Avenue.

On July 2, see Tina Marx and the Millionaires, one of Colorado's most well-known variety dance bands. Enjoy a full range of styles of music, especially Big Band Swing.

On July 9, Mojomama brings hip-shakin' groove music in a fusion of family-friendly sounds. The show features Blues, Funk, 60s Soul and contemporary Rock with a mix of original and cover songs.

July 16 debuts the Lost Canyon Band. Harken back to the classic era of Rock and Roll when peace, love and music festivals entertained an entire generation.

July 23 brings Deja Blu, a danceable mix of the best of Rock, Soul, Blues, Motown and Swing, with a touch of Country.

On July 30, plan for top quality, fun, island-friendly music from Calypso to Jimmy Buffet, and from Latin sounds to the Beach Boys.

In the gallery

VSA Arts of Colorado, continues to August 8: Very Special Arts of Colorado gives people with disabilities the opportunity to learn through, participate in and enjoy the arts. On display will be paintings by Nancy Rourke, Chuck Abrams, Uzi Buzgalo, and more!

Ongoing at the Audi:

Wonderful Wednesdays – the Library and the arts council offer free programs including musicians, singers, jugglers, puppeteers, magicians, and more for elementary school age children on Wednesdays, July 2, 9, 16, 23 and 30 from 2 to 3 p.m.

Fabulous Fridays – The Mamie Doud Eisenhower Public Library and Broomfield Council on the Arts and Humanities offer this program free of charge. Families of pre-school children ages 3 to 6 can come to the library for entertainment and a variety of cultural experiences. Musicians, singers, jugglers, puppeteers, magicians, and more provide a unique summer sampler of entertainment.

Dates are Fridays, July 11, 18 and 25 at 10:30 and 11:30 a.m. Tickets are available at the Auditorium Box Office beginning at 9:30 a.m. For more information, email Kathy Klatt at kklatt@broomfield.org, telephone 720.887.2320 or visit www.broomfieldlibrary.com

For more information on events at the Audi, call the **Events Hotline** at 303.469.3301, ext. 7999, or visit www.broomfieldauditorium.com