



# City & County Manager's Report

*March 27, 2007*

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**TO:** Mayor Stuart and the Broomfield City Council  
**FROM:** George Di Ciero, City and County Manager

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**FYI**

## ***Broomfield plans Earth Day activities in April***

On April 22, Broomfield joins cities all over the world celebrating Earth Day to recognize the Earth's systems of balance, between the



presence of animals on land, the fish in the sea, birds in the air, mankind, water, air and land, and to raise people's awareness that their actions can disturb or preserve this precious

balance. Through voluntary action, everyone can join in building a productive land in harmony with nature. The overall theme for Earth Day 2007 focuses on climate change and global warming.

The mayor has signed the Earth Day 2007 proclamation provided by the National Earth Day 2007 committee. It pledges Broomfield's commitment to undertake programs and projects that enhance the community's natural environment and encourages its residents to join in.

Many local activities have been scheduled to fulfill that commitment and to commemorate this occasion. Some of the activities include three Spring Clean up Days, Arbor Day Tree Plantings, a Household Hazardous Waste Collection Day, a series of Xeriscape Landscape Lectures, and a West Nile Virus/Mosquito Control Seminar. The Earth Day Calendar with details for these events was delivered to all Broomfield residents in their February utility bills. As the individual event dates draw near, additional advertising for these events will be provided in the Enterprise, on the local cable channel, and on the city's web page.

All of the city sponsored events are FREE to Broomfield residents.

## ***GFOA recognizes Broomfield's 2005 Comprehensive Annual Financial Report for 16<sup>th</sup> year***

The Government Finance Officers Association (GFOA) has awarded Broomfield its Certificate of Achievement for Excellence in Financial Reporting for Broomfield's 2005 Comprehensive Annual Financial Report (CAFR). The Certificate of Achievement is a national award recognizing conformance with the highest standards for preparation of state and local government financial reports. Broomfield has received this award for 16 consecutive years (1990 – 2005).

The GFOA is a nationally recognized professional association of state/provincial and local finance officers in the United States and Canada. GFOA has served the public finance profession since 1906 and is dedicated to the sound management of government financial resources. Each year, state and local governments are invited to submit their annual comprehensive financial reports (CAFRs) for review by GFOA as part of their Certificate Program.

The Certificate Program, established in 1945, is designed to recognize and encourage excellence in financial reporting by state and local governments. It is a prestigious national award, recognizing conformance with the highest standards for preparation of state and local government financial reports. A Certificate of Achievement is valid for a period of one year only. Key components recognized through the award program include clarity, comparability and completeness of the financial information presented in the CAFR.

Participation in the program and receipt of the award demonstrates Broomfield's commitment to full disclosure of financial information.

### ***HOME Consortium announces release of regional plan***

The Boulder County/Broomfield County HOME Consortium has announced the completion and release of the first Regional Consolidated Plan for the Boulder County/Broomfield area, providing a vision to direct housing and community development policies and programs through 2009.

Members of the Consortium include City of Boulder, Boulder County, City of Longmont, and City and County of Broomfield.

A requirement of the U.S. Department of Housing and Urban Development (HUD) for jurisdictions to receive federal funding, this comprehensive report will guide the Region's housing plans, individually and as a whole, specifically benefiting low- and moderate-

income residents. It defines needs, priorities, goals and strategies, and addresses how funds will be allocated for housing and community development activities. An estimated \$1.1 to \$1.4 million in HOME (Home Investments Partnership Program) funds is anticipated to be received by summer 2007; the funds will be divided by the jurisdictions based on a formula provided by HUD.

The Plan was designed through a collaborative process and included local elected officials, city and county department staff, area non-profit organizations, housing and human service providers, and community residents. The additional funds received in this area as a result of the Consortium is a great boon to each community, and to the Region as a whole.

The Plan is available to download from the City of Boulder Web site at [www.bouldercolorado.gov](http://www.bouldercolorado.gov). On the Home page, choose "Departments" then "Housing" (under "Housing and Human Services"). The Plan is on the Division of Housing web page under "News Update."

### ***Mayor Stuart promotes health***

Mayor Stuart took "Healthy Broomfield" to the airwaves on March 6 in an interview with Molly Hughes on Channel 4. The discussion was part of the station's "Fit 4 Colorado" section. The discussion began with information on the Metro Denver Health and Wellness Commission's priorities for making Denver the healthiest community in America. The commission will focus its efforts on schools, daycare centers, work sites, communities and state and local governments.



Mayor Stuart talked about Broomfield's choice to make a few healthy changes has become part of the master plan. Stuart discussed the changes in her life that included walking 10,000 steps a day, and the effect her healthy changes had for her, and how they could work for all.

## ***HHS celebrates Health Week***

Health and Human Services will celebrate National Public Health Week April 2 through 6, joining federal, state, and local health agencies in working together to help build healthier communities and heighten awareness of public health issues around the country.

This year's theme is "Working Together for a Healthier You." Locally, Broomfield's Division of Public Health and Environment will be providing public health information and resources to the community at various locations throughout the city. Staff will also be promoting healthy nutrition habits and

provide a forum to discuss local public health issues with HHS staff.

## **April: National Stormwater Month**

Stormwater runoff occurs when precipitation from rain or snowmelt flows over the ground. Impervious surfaces like driveways, sidewalks and streets prevent stormwater from naturally soaking into the ground. Stormwater can pick up debris, chemicals, dirt and other pollutants and flow into the storm sewer. Anything that enters the storm sewer system discharges **untreated** into creeks, ponds, wetlands or streams. "Keep it clean – we're all downstream!"

## **Looking ahead**

### ***Spring Cleanup***

Spring Cleanup is scheduled this year on one of three Saturdays: April 28, May 6 or May 13. Western Disposal will pick up large non-hazardous items on one of the three days. Specific dates for each neighborhood, the times and more details, will be available in the Broomfield Enterprise, on [www.broomfield.org](http://www.broomfield.org) and the bulletin board on Comcast Cable Channel 8.

### ***Earth Day program just for kids***

An Earth Day program for kids is scheduled Saturday, April 22, from 2 to 3:30 p.m. The Colorado State University Master Gardeners and Broomfield Environmental Services are sponsoring the event.

Slots are open for 50 kids ages six to 12, to be dropped off at the Community Center for an afternoon of fun, crafts and activities to promote environmental awareness.

### ***Household Hazardous Waste Day***

For those who like to plan ahead, the annual Household Hazardous Waste Day is scheduled this year on May 20. It is by appointment only, so call 303-438-6336 for more information or to schedule an appointment.

### ***Earth Day Calendar activities:***

Arbor Day Tree Plantings – week of April 9 to 14, at various Broomfield school and park locations. Call 303.464.5651 for details.

Hard to Recycle Day – April 14, for computers, monitors, televisions, plastic bags, #6 white block foam and more, 9 a.m. to 1 p.m. at the Broomfield Recycling Center. Call 303.404.2839 for cost information.

### ***Sister Cities activity***

The Broomfield/Ueda City 2007 planning committee is finalizing plans to host 20 students and chaperones coming from Ueda City, Japan, August 2 to 9. The committee met on Wednesday, March 14, in the City and County Building.

Topics discussed included progress on the activity schedule (Rockies game, rodeo, mountain camping, etc.), fundraising (existing and new donor leads), publicity (redesigned newsletter, Web site and Channel 8 updates), and transportation.

The committee will continue to meet on the second Wednesday of the month; meetings are open to the public.

There are 12 residents who have volunteered to work on six committees to prepare for this biennial exchange which has taken place since 2001.

The Cultural Affairs Division provides staff support and can be contacted for more information. Information is also available by emailing [broomfieldsistercities@gmail.com](mailto:broomfieldsistercities@gmail.com)

### ***CSU Extension activity:***

A floral design workshop is scheduled for March 31 beginning at 2 p.m. in the Kiva Room at the Broomfield Community Center. Attendees will be

coached in making a spring basket arrangement. The \$25 fee covers materials. Call 720.887.2286 for more information or to register.

### ***For kids:***

Thursday, April 5, Preschool Easter Party at the Broomfield Community Center, 280 Lamar St., starting at 1 p.m.

Saturday, April 7, 11:15 a.m. Easter Eggstravaganza at the George Hall Field, east of Community Park Road and Lamar St.

## Capital projects ...

### ***Girl Scout Shelter project continues***

Work on the shelter continues. The exterior masonry is complete. Work has begun on the roof and work on the interior will begin shortly. The

sewer service is anticipated to begin late this week. The completion date is still set for mid-April

## Transportation info ...

### ***Updated US 36 Mayors and Commissioners Brochure***

A group representing the US 36 Mayors and Commissioners Coalition, including Broomfield Mayor Karen Stuart, recently traveled to Washington DC to advocate for the funding needs of the US 36 Corridor. The group presented a new, updated brochure as the "leave behind" for Congressional members and agency staff. It

provides an annual update of the progress of the project, and summarizes the desired improvements. A simulation of the Bus Rapid Transit pedestrian bridge at the Broomfield Event Center is included on the cover. Additional copies of the brochure are available from Transportation Manager Debra Baskett.

### ***Northwest Rail Corridor indemnification***

The voter-approved FasTracks program provided for a 38.1 mile commuter rail corridor from Denver Union Station to Longmont via Broomfield and Boulder (the "Northwest Rail Corridor"). The Burlington Northern Santa Fe Railway ("BNSF") owns the corridor rights-of-way for the tracks that would be shared between the commuter rail and freight trains.

As has been reported in the press, BNSF is now requiring that RTD indemnify them for any crash-related lawsuits. Transit agencies across the country are facing similar demands from railroad companies as a result of a 2005 commuter-rail/freight train accident in California and the ensuing litigation. Indemnification was not an issue when FasTracks was first considered in November 2004.

While this requirement presents a new and significant hurdle in the implementation of the Northwest Rail Corridor, it has not been responsible for any delays in the ongoing Environmental Assessment of the corridor or altered RTD's plans for completing construction of the corridor by the end 2014.

RTD negotiations with BNSF to resolve this issue are proceeding. RTD is also seeking to address the issue at both the state and federal level. A State Senate Joint Resolution, SJR 07-013, has been introduced by Senator Fitz-Gerald and Representative Madden.

The resolution, which has already passed in the Senate, would encourage Congress to fund a national shared risk pool and to provide seed money of \$200,000,000 so that transit agencies across this nation which share this problem can insure themselves as necessary to indemnify the railroad companies whose corridors they are operating in.

A state bill providing RTD the authorization to purchase insurance to indemnify the railroads cleared its first hurdle last week when the Judiciary Committee unanimously approved SB 07-219 and passed the measure to the full Senate. Mayor Stuart testified for the bill, helping to advance it.

## Departmental updates ...

### **CLERK AND RECORDER**

Broomfield Clerk and Recorder Russ Raggsdale was recently elected one of three new executive board members for the Standards Board of the U.S. Election Assistance Commission (EAC).

Raggsdale joins Kootenai County, Idaho, County Clerk Dan English and Iowa Director of Elections Sandy Steinbach.

The Help America Vote Act (HAVA) requires the formation of a 110-member Standards Board to assist EAC in carrying out its mandates. Fifty-five members are state election officials selected by their respective chief state election official and 55 are local election officials selected through a process supervised by the chief state election official.

The board elects nine members to serve as an executive board, of which not more than five are state election officials, not more than five are local election officials, and not more than five are members of the same political party. For more information about the Standards Board, including a list of all members, visit [www.eac.gov](http://www.eac.gov).

EAC is an independent bipartisan commission created by HAVA. It is charged with developing guidance to meet HAVA requirements, implementing election administration improvements, adopting voluntary voting system guidelines, accrediting test laboratories, certifying

voting systems and serving as a national clearinghouse and resource of information regarding election administration. The Commission is also responsible for auditing the use of HAVA funds.

The three EAC commissioners are Chair Donetta Davidson, Paul DeGregorio and Gracia Hillman. There is one vacancy on the commission.

### **CULTURAL AFFAIRS**

Grant applications from SCFD-eligible organizations requesting 2008 general operating and project support are due to Cultural Affairs on Friday, April 20, 2007.

### **HEALTH AND HUMAN SERVICES (HHS)**

**Families and Children:** HHS will be hosting two events in celebration of National Foster Family Recognition Month during May.

The Broomfield events include an evening on Thursday, May 3, for Broomfield families who have adopted through HHS. The families will be treated to an evening of food and fun at Heritage Square Music Hall. The night includes dinner followed by live theatre. The Broomfield group will be seated in front where they will be introduced, honored, and probably "heckled" by the actors.

In addition, on April 22, Broomfield parents will be invited to attend (at their expense) Spring Spin, a

day at Elitch Gardens. This is a special event and the park will not open to the public. Tickets are \$20.99 and include unlimited rides, a free return ticket for a fall visit, and the opportunity to upgrade to a season pass for only \$29.99.

The state kickoff for National Foster Family Recognition Month is Wednesday, May 2, at noon, on the west steps of the state capitol.

On Saturday, May 12, from 11 a.m. to 3 p.m. a "Big Event" in Clement Park in Littleton will feature game booths, inflatables, lunch and other food, a stage with live music, and presentation of awards for Outstanding Foster Parent (County), Outstanding Foster Parent (Private Agency), Outstanding Professional (County), and Outstanding Professional (Private Agency).

There is a \$500 cash award that accompanies each recognition. The Holland family from Broomfield is being nominated for the county foster parent award.

**Workforce Center:** A tutor has been hired to assist Workforce Investment Act program participants with GED preparation and other academic skill building. The tutor will work with clients at the Broomfield Workforce Center. For more information, contact Celia Hardin, 303-464-5854.

A Spring Training Campaign is under way at the Broomfield Workforce Center. Residents may take advantage of this campaign and get training costs covered in areas including:

- Computer skills
- Office skills
- Accounts receivable/payable
- Truck driver
- Other occupational training

The campaign is open to Broomfield residents age 18 or older, who are employed, unemployed or underemployed. Qualifications for financial assistance are governed by the Workforce Investment Act (WIA) program.

Training must be short term (six months or less), in demand and result in a skill upgrade. Anyone interested is encouraged to contact the Workforce Center at 303.464.5855, or access the Web site at [www.broomfield.org](http://www.broomfield.org).

Funds for the campaign are limited and will be made available on a first-come, first-served basis.

## **INFORMATION TECHNOLOGIES**

Interactive parks maps can now be found at: <http://www.broomfield.org/gmaps/parks/>

The interactive map showing all the parks in Broomfield can be used to highlight parks with specific features like tennis courts and bathrooms, as well as view satellite photos, pictures of the parks, and get driving directions.

Daylight Savings Time began three weeks early this year which affected computer operations. Staff continues to analyze systems and apply vendor patches from Microsoft, IBM, etc. Broomfield has 86 servers, 51 routers and switches, two firewall appliances, nine telephone switches, the AS/400, email, voicemail and other equipment that was prepared for the March 11 time change.

The Finance Department has chosen *Innoprise* software to replace HTE as their budget and financial reporting software. This conversion will provide easier access to financial information and reporting. The chart of accounts has been completely revised and imported into the new system. There is a workflow component for Requisition and Invoice approvals which has been designed and configured, and is soon to enter the testing phase. A training plan has been developed and training materials are being designed.

## **LIBRARY**

Nancy Slate has been notified that she is a recipient of the ALCTS/SAGE Publications Support Staff Travel Grant to attend the 2007 American Library Association in Washington, D.C. this summer. This grant is given to six full-time technical services support staff to attend the conference. Slate will be honored at a luncheon, mentored by the ALCTS membership committee and have a chance to meet the other recipients.

## **RECREATION SERVICES**

### ***Channel 8 show***

In February, the first eight-minute segment for Channel 8 was taped, featuring Recreation Director John Ferraro as the narrator.

The video includes a tour of the Paul Derda Recreation Center, and is entitled, "Family, Fun, & Fitness. . . We Have it All!" Dawn Rachjaibun (Aquatics), Kelly Lundvall (Fitness), Rachel Lewison (Therapeutic Recreation), and personal trainer Jay Willey also provided dialogue as their

programs were featured. The segment began airing in March.

**Active adult/senior programs** – The Senior Wellness Conference, “Active Aging” at the Broomfield Community Center in February brought out 112 participants. The event pampered them with massages, a health walk, good tasting and wholesome food, along with education on how to change the way one ages by staying active. The event was presented by the Broomfield Senior Chronologically Gifted Committee.

**February SilverSneaker® participations:**

Broomfield Community Center: 1,279  
 Paul Derda Recreation Center: 2,835  
**Total 4,114**

Broomfield's active adults enjoy having a place to go and have some fun, evidenced by participation numbers for February:

- Table Tennis – 20 participants
- Jammers – 15 participants
- Woodcarvers – 30 participants
- Bridge – 20 participants
- Photo Club – 8 participants
- Billiards – 84 participants
- Genealogy – 21 participants
- Pinochle – 27 participants
- Senior Pottery Classes: 45 participants
- Senior Trips to the Arvada Center, Doc Holiday in Central City and The Country Buffet in Westminster: 82 participants

**Athletics** – Youth Basketball finished the season with Broomfield Youth Basketball Night at the Broomfield Events Center. Through the collaborative efforts of several departments within Rec. Services, 686 tickets were sold for the 14ers vs. Wizards game.

For \$10 participants could purchase a ticket, hot dog, drink, and bag of peanuts. Youth Basketball participants who wore their t-shirts, were allowed to shoot hoops before the game, in the 14ers practice gym. Two teams from the Youth Basketball program provided the half-time entertainment by playing a short game on the main court.

In the restaurant after the game, the Broomfield players met some of the 14ers players who came to sign autographs and joke around with the kids a bit.

At the end of each Youth Basketball season, participants' parents are given an evaluation form

to complete. Information from the form is used to improve future seasons. One parent reported:

“I have 5 kids ages 22-11. I've done a lot of Rec and school sports. I have never seen anything like Broomfield Basketball. I learned more at the two-hour clinic with my daughter than in four years of basketball with my older sons. After the great experience with my youngest son, I signed my daughter up this year (kicking and screaming) and after two weeks, basketball [has become] her favorite sport, and she plays on her own outside of practice. The clinic is fabulous, the organization is supreme, the balanced teams are unprecedented, the coaches are actually teachers (often promised; rarely delivered). The whole experience is positive.

“I wish I would have known about it (the program) sooner. I wasted three years ... with my older boys.” This parent is a resident of Westminster.

**Aquatics** – “Mommy and Me and Prenatal Aqua Aerobics exercise classes are growing in numbers with class sizes ranging from 10-15 per class.

Although 2006 was a record year for swim lesson participations (just over 8,000 for the year), enrollments are up 350 from last year at this same time. There are still waitlists for many of the classes (especially Sunday classes), but there isn't presently room to expand the classes any more.

**Early Learning –**

There are currently 152 students enrolled in the Early Learning Preschool Program. At the February Valentine's Day party, they made Valentine cards for the patients at The Children's Hospital in Denver. Staff members delivered the cards later in the day.

**Fitness –**

	<b>Fitness Participation</b>	
	<b>Derda Center</b>	<b>Community Center</b>
2007	4,888	1,737
2006	4,487	1,704
2005	3,207	1,684

- Personal Training was up 28 more visits from last year.
- Fun-n-Fitness and Yoga for Kids were full.
- Three additional spin classes were put into the schedule and continue to have full classes.
- The tenth annual Spring Fitness Challenge began the week of February 19. There are 31

participants registered for the individual challenge and 95 registered for the group personal training challenge, for a total of 126 participants, double the group participation rate from last year.

- ✓ Provided increased social opportunities for the developmentally disabled through cooperative programming with surrounding agencies.

#### **Therapeutic Recreation –**

- ✓ Started a new Indoor Track Program on Saturday mornings to train for the Spring Special Olympics.
- ✓ Hosted a second Safety Awareness class with the Broomfield Police, for the developmentally disabled population; at the Derda Center on February 21.

**Youth and teen** – The “School’s Out” programs entertained 13 youth for their day out of school, on February 16, the Friday of Presidents Day weekend.

The defensive driving course, “Alive at 25” offered through Recreation Services had a full enrollment of 21 students in February.

The pottery class for teens had 18 participants.

## At the Audi ...

### **CU in Broomfield’ continues**

“CU in Broomfield” is in its third season of collaboration for CU-Boulder’s College of Music and Broomfield’s Cultural Affairs Division. These performances are free and family-friendly.

Travel the globe with these concerts, departing the second Wednesday of the month at 7 p.m. All ages are welcome.

The next concert is April 11 featuring Kwasi Ampene and the CU West African Highlife Ensemble.

All performances begin at 7 p.m. in the Audi.

### **Mark your calendar:**

Through May 4 – Gallery art exhibit: Westminster Paletteers. View from 2 to 5 p.m. on Fridays and Saturdays and during scheduled events.

April 12 – Science Sights and Sounds, 7 p.m. Free.

April 14 – Aster Women’s Chamber Choir presents “The Poet Sings,” 7:30 p.m. Free

April 20, 21 and 22: Ballet Nouveau Colorado presents Thr3e by Thr3e at 8 p.m. For ticket information call 303.466.5685.

April 25 – Independent Film Series, 7 p.m. 303.466.8880.

April 26 -28 – Rocky Mountain Storytellers Conference. 8 a.m. to 4 p.m. daily. 303.469.0417  
April 29 – Ancop Foundation International Gawad Kalinga Film . 2 p.m. 720.427.8730.

For more information on events at the Audi, call the **Events** Hotline at 303.469.3301, ext. 7999.

Information on tickets, directions to the Audi and year-round event information are also available at [www.broomfieldauditorium.com](http://www.broomfieldauditorium.com)

