



*City and County of Broomfield, Colorado*

**CITY COUNCIL AGENDA MEMORANDUM**

To: Mayor and City Council  
From: Charles Ozaki, City and County Manager  
Prepared by: Rosann Doran, Public Information Director

<b>Meeting Date</b>	<b>Agenda Category</b>	<b>Agenda Item #</b>
March 19, 2013	Manager's Report	12(a)

<b>Agenda Title:</b>	<b>Monthly City and County Manager's Report</b>
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<b>Summary</b>
<ul style="list-style-type: none"><li>• The report is a monthly summary of staff activities, projects and events.</li></ul>

<b>Prior Council Action</b>
N/A

<b>Financial Considerations</b>
N/A

<b>Alternatives</b>
N/A

<b>Proposed Actions/Recommendations</b>
N/A



# City & County Manager's Report

Agenda Item 12 a

March 19, 2013

FYI ...

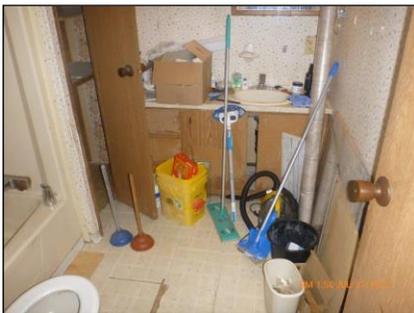
## 2012 was successful year for Broomfield housing programs

In 2012, Broomfield's housing programs successfully issued \$371,318 in CDBG and HOME funding through the various activities approved by the city council. The programs served 102 lower income Broomfield families.

The single-family rehabilitation and mobile home repair program made loans to 23 homeowners. Repairs completed were to 11 single-family homes, and 12 mobile homes. The work consisted of added accessibility options for health and safety, repairs to critical systems in the homes, upgraded windows and other energy efficiency items.

The urgent repair program completed two emergency repairs replacing a water heater and repairing floor damage in one home, and replacing a sewer line that had backed up into another home.

The mobile home, represented by the "before" and "after" pictures below, was donated to a low-income senior after the previous tenants destroyed much of the interior. It was remodeled using Weatherization and Mobile Home Repair programs.



The housing counseling partnership with Boulder County assisted another 42 Broomfield families. Counseling provided help that included options to prevent foreclosure, information about debt reduction and budget management. In

addition, the weatherization program upgraded 27 homes in Broomfield with insulation, furnace repair or replacement, storm windows and other energy saving improvements.

The Tenant Based Assistance (TBRA) program, administered through HHS, was funded with HOME dollars received by Broomfield as part of the Boulder/Broomfield Regional Consortium. TBRA provided rental subsidies to clients who are receiving complementary services aimed at achieving self-sufficiency over a two-year period.

In 2012, there were eight families who successfully graduated from the program. All of the families significantly increased their income. The successes included one single mom who completed GED requirements and Court Reporting School and was able to start a new job as an official court reporter with full benefits and \$47,000 annual income.

Another single mom graduated from the program with a full time job as a technical support representative with full benefits and \$40,800 annual income. A single father graduated from the program one year early with a full time job as a tow driver with a \$40,236 annual income.

The programs are continuing in 2013 and a new opportunity has been added within the single family rehab program through a partnership with Flatirons Habitat for Humanity.

The first participating homeowner in the Habitat partnership is a custodian in a Broomfield elementary school, a single mother with three daughters and two grandchildren in her home. She will benefit from extensive work done to her Greenway Park home by leveraging the Broomfield maximum \$20,000 funding with Habitat's volunteer labor and donated materials. This, combined with the homeowner's sweat equity, means close to \$40,000 in repairs. The goal is to complete two to three of these Habitat family homes a year.

## ***Work on historic memorial completed at Lakeview Cemetery***

The Broomfield Cemetery Committee has announced the completion of the Lakeview Cemetery Historic Memorial, dedicated to the early homesteaders and residents of Broomfield who are known to have been buried there prior to 1955.



The committee developed the idea of a memorial at Lakeview Cemetery several years ago. The new memorial includes the names of the documented burials beginning in 1898 through the last recorded burial in 1954. Of the 125 documented burials at the cemetery, only 42 grave stones remain identifiable.

The memorial provides a glimpse into Broomfield's history and preserves the

memories of the early residents whose grave markers no longer exist. It provides a place where family and friends can visit and reminisce about their ancestors and where school children can visit to learn of those who homesteaded and settled in the area.

This memorial was made possible through the efforts of the Broomfield Cemetery Committee, the generosity of Broomfield residents and the Broomfield Rotary Charitable Foundation.

## ***Public Works plans water system flushing***

Beginning April 1 and continuing through the first week of May, Public Works personnel will be performing the 2013 Water Distribution System Flushing Program. This program is performed annually to ensure delivery of high-quality water to customers. Crews will work throughout the city, flushing a different section of the water distribution system each week.

The flushing process is performed by systematically opening fire hydrants throughout the city. Flushing requires the discharge of a large amount of water to create a "scouring" effect on the inside of the pipes to remove possible sediment where bacteria may form. The process improves the taste and odor qualities of the water and

helps maintain levels of chlorine, which is used as a disinfectant in the water system.

Since the flushing operation scours the pipes of sediment, residents may experience some discoloration in their water temporarily. Although unpleasant to look at, the water is safe to drink. The water should clear up once the system settles down, usually within 24 hours.

Concurrent with this year's program, staff will also perform pressure tests at each hydrant location. These tests are required by the Insurance Service Office, Inc. (ISO) to rate the city's fire suppression system. The ISO rating, ranging from 1 to 10 with 1 being the best, has a direct effect on both residential and commercial insurance rates within the Fire District. Broomfield's present rating is 4, which is considered to be good. Residential insurance rates are affected by ratings above 7; however, insurance rates for commercial areas are different for each rating level.

Flushing operations will require the use of approximately 15 million gallons of water. Business, commercial, industrial, and other high traffic areas will be flushed at night between 11 p.m. and 6 a.m. to minimize inconvenience to residents.

Residential and lower traffic areas will be flushed during regular working hours. The tentative schedule for flushing various areas is listed below.

- **Week One:** Industrial and commercial areas including Interlocken, Rocky Mountain Regional Airport, Broomfield Industrial Park, Flatirons Retail District, West Midway
- **Week Two:** Sheridan Boulevard to west city limits
- **Week Three:** U.S. 287 to Sheridan Boulevard, between 10th Avenue and south city limits
- **Week Four:** Sheridan Boulevard to Zuni Street, north of 120th Avenue and south of 136th Avenue
- **Week Five:** Sheridan Boulevard to Zuni Street, north of 136th Avenue to Highway 7 (Anthem area)

## ***Anniversary planning gets under way***

Initial planning is under way, for the Paul Derda Recreation Center's tenth anniversary celebration scheduled for Saturday, Nov. 2, 2013, from 1 to 5 p.m. at the center.

Since March begins the ten-month countdown, marketing activities will play on the number 10. During March, individuals new to the center can purchase a 10 for \$10 pass for 10 consecutive days of membership starting the day of purchase at the center. Everyone who purchases the pass enjoys the benefits of a full Recreation Pass, for the 10 days the pass is current.

On Sunday, March 10, at 10 a.m., 10 "goodie bags" were given out to ten lucky customers. The bags each contained a sports towel, imprinted chapstick and pens from the Derda Center along with two Colorado Avalanche tickets.

The fun will continue each month leading up to Nov. 2. Possible activities may include face painting, jumping inflatables fun, visits from the Kroenke Mascots, animal balloons, musical entertainment, and more. The 1STBANK Center will also participate, but specifics are not yet finalized.

There will be something each month during the monthly countdown leading up to the anniversary celebration date. March is the tenth month, April the ninth, May the eighth and so forth. Various activities will be designed to generate awareness and anticipation for the anniversary celebration.

### **Person on committee for national book award**

Susan Person, librarian at the Mamie Doud Eisenhower Public Library, served as a member of the 2013 Schneider Family Book Award committee for the American Library Association (ALA). The Schneider Family Book Award honors authors or illustrators for artistic expression of the disability experience for child and adolescent audiences. The awards were announced in January during the ALA Midwinter Meeting in Seattle, Jan.25 - 29.

Recipients are selected in three categories: younger children (ages 0–8), middle school (ages 9–13) and teens (ages 14–18). Winners will receive \$5,000 and a framed plaque which will be presented in Chicago during the ALA Annual Conference in June.

### **HR's Williamson visits Legacy High School**

As a member of the Workforce Center Advisory Board, Nicole Williamson, Broomfield's senior human resources analyst, was a guest speaker for two days in the Legacy High School Marketing classes.

She provided tips to 200 students on local employers who hire teens, where to look for jobs, making an application stand out, interviews and follow-up. She also promoted the resources and services available through the Workforce Center.

Students were able to apply their new skills at the Workforce Youth Job Fair on March 6. Feedback from the students and teachers was very positive and Williamson will reach out to other local high schools for similar programs in the future.

### **Library staffer chosen for ILEAD**

The State Library has announced that Kathryn Lynip, manager of information and adult library services at the Mamie Doud Eisenhower Public Library, has been chosen to take part in the [ILEAD USA: Innovative Librarians Explore, Apply and Discover](#), the 21st Century Technology and Leadership Skills Institute.



ILEAD USA is a joint grant project between the [Colorado State Library](#) and the [Illinois State Library](#) designed to develop the knowledge, skills and abilities of library staff to understand and respond to users' needs through the application of participatory technology tools. Twenty-eight teams and their mentors will attend immersive, in-person sessions on March 26-28, June 18-20, and October 22-24, 2013 in Colorado, Illinois, Iowa, Ohio and Utah.

The sessions will be held simultaneously in each of the five states with plenary sessions broadcast live on streaming video. In-person sessions, virtual meetings and activities will allow participants to sharpen their newly-acquired skills, experiment with participatory technology tools, and contribute to ongoing communication with the ILEAD USA network of participants.

Funding for ILEAD USA is provided through a Laura Bush 21st Century Librarian Program Grant awarded to the State Library from the [Institute of Museum and Library Services](#).

### **Open Space, Extension combine garden fair to attract 200 participants**

On Saturday, March 2, the Broomfield Open Space Foundation and the CSU Extension Master Gardeners teamed up to present *Broomfield Garden Fair - Habitats for Wildlife and People*.

Nearly 200 people came to learn about yard and garden design for humans and the creatures they share space with. Speakers discussed topics including Basic Landscape Design, Designing for Wildlife and Planting for Pollinators. Ten vendor tables and eight educational displays gave gardeners information on additional topics of interest.

The fair was presented by the City and County of Broomfield, Denver Botanic Gardens, Butterfly Pavilion and Bloomin' Landscapes.

## **Annual job fair for youth serves 250**

The Broomfield Workforce Center's tenth annual Youth Resource and Job Fair brought 30 employers interested in hiring those ages 15 to 21. They were greeted by approximately 250 young job seekers who attended.

The fair, on March 6 from 2 to 5 p.m. at the Chateaux at Fox Meadows in Broomfield, was planned by teens from Legacy and Broomfield high schools who also volunteered during the event.

Nicole Williamson from Broomfield's Human Resources Department visited Legacy High School prior to the event to help teens prepare for the fair. After the fair, one

student emailed her: "I would like to thank you for giving me the opportunity to participate in an interview for the Seasonal Laborer (parks) position for the City and County of Broomfield. I will put forth 100% commitment if given the opportunity to work for this company.

I am proud to admit I was in one of the marketing classes you spoke in front of at Legacy High School and I am very grateful you did so. It allowed me to learn what I was doing wrong in an application and what to look forward to in an interview. It was very helpful and I appreciate it very much.

Once again I appreciate you taking time out of your schedule to help us high schoolers and for providing me with the opportunity to take part in an interview."

## **Looking ahead**

### **At the Library**

#### **Pathways to Parenting Success to address anxiety in children, adolescents**

The Pathways to Parenting Success series will feature Linda Cain, MSed; Susan Denison, LCSW and Debbie Mayer, LCW in a discussion for parents to increase their awareness and understanding of anxiety disorders for children and adolescents. Information will range from symptoms to treatment options.

The workshop is scheduled April 15 from 6:30 to 8 p.m. at the Mamie Doud Eisenhower Public Library, 3 Community Park Road. Information is available by calling 720.217.3270 or by visiting <http://boulderpsychologicalservice.com>.

#### **National Library Week April 14-20**

"Communities" is the theme of this year's National Library Week, April 14 to 20. The Mamie Doud Eisenhower Library will be joining in celebrating National Library Week.

Plans for the week include a bookmark contest in the children's department. The winners will have their bookmarks used for the Summer Reading Program.

The teen department is presenting a program on Metal Stamped Bookmarks and will be using metal stamping techniques to make bookmarks on Saturday, April 20 from 2 to 4 p.m.

Two new READ posters will also launch during National Library Week. One will feature the Afternoon Reading Fun

(ARF) dogs and the other Ira Diamond, a volunteer computer tutor.

Libraries historically serve as the nation's great equalizers of knowledge, and their strength is in the diversity of collections and commitment to serving all people. The annual week celebrates the importance of libraries in their communities

#### **Mark the calendar:**

- **March 21:** "Top Ten Indoor Plants for Brown Thumbs" is presented by Broomfield's Parks and Environmental Services divisions from 6:30 to 8 p.m. at the Broomfield Recycling Center, 225 Commerce Street. In conjunction with the Denver Botanic Gardens, Ann Montague, Broomfield resident and horticulturist from the Denver Botanic Gardens, will profile the top 10 easy-care houseplants for people without a green thumb.
- **March 23:** Broomfield City Forester Tom Wells and members of the Park Services horticulture staff will discuss basic tree care in "Let's Talk Trees" from 9 to 11 a.m. at the Broomfield Recycling Center, 225 Commerce Street. Topics include tree selection, planting, pruning and even when to hire an arborist. Discover how trees can help reduce energy and water use. Learn about the tried and true tree species plus new tree selections to consider planting. Find out what disease and insects may be bugging trees.
- **April 6:** A workshop on rose gardening will be presented from 9 to 10:30 a.m. at the Broomfield Recycling Center, 225 Commerce Street. Discussion will involve the basics of rose selection, types of roses and how to maintain them

- **April 13:** Shred-It event at 6 Garden Center from 9 a.m. to 2 p.m. Per-vehicle limit of three boxes weighing no more than 35 pounds. Shred-It will also take up to three 32-gallon trash bags of shredded paper.
- **April 20:** Earth Day is coming and so is the annual Earth Day Science Camp for kids ages 6 to 12. Fun science experiments will teach how the earth keeps itself healthy and how individuals can help keep the planet healthy. The camp is from 9 a.m. to noon at the Broomfield Community Center's Lakeshore Room. There are only 50 slots open for the event, so registration is required. Call 303.438.6392 or email [sgarcia@broomfield.org](mailto:sgarcia@broomfield.org) and provide the child's name, age and parent/guardian information.
- **April 27:** It's not safe to flush prescription drugs down the toilet or throw them in the household trash so Broomfield's Environmental Services Division and Police Department are partnering with the Drug Enforcement Administration in its Prescription Drug Take-Back Program.

The event will be from 10 a.m. to 2 p.m. at the Broomfield Recycling Center, 225 Commerce Street. Residents may bring unwanted or expired prescription drugs (liquid or solid) for safe disposal with no questions asked. No appointment is necessary. Intravenous solutions, injectables, needles and illicit substances will NOT be accepted. The location is the Norman Smith Service Center, 3001 West 124<sup>th</sup> Avenue. For more information, contact Shirley Garcia at 303.438.6329 or by email at [sgarcia@broomfield.org](mailto:sgarcia@broomfield.org).

### ***Broomfield Spring Cleanup dates announced***

Broomfield's annual Spring Cleanup dates for this year are: Saturdays, April 27, May 4 and May 11. Broomfield Rotary Clubs and ARC will again provide front porch pick up of tagged donations, and large, non-hazardous waste items will be picked up at the curb for recycling or taken to a landfill.

Residents are encouraged to visit the Broomfield website at [www.broomfield.org](http://www.broomfield.org) for details and to see maps of the various areas of the city and when the cleanup will be scheduled for each area. Information and details will also be posted on Broomfield's Channel 8 community calendar and in the *Broomfield Enterprise*.

### ***At the 1STBANK Center***

- **March 22:** Ring of Fire, 6 p.m.
- **March 23:** Denver Roller Dolls, 7 p.m.
- **March 25:** Shinedown and 3 Days Grace, 7 p.m.
- **April 6:** Sigur Ros, 8 p.m.
- **April 14:** Frank Shorter Race4Kids, 9 a.m.
- **April 27:** Roller Dolls Colorado Cup Tournament, 9 a.m.
- **April 30:** Rodriguez with Jenny O, 8 p.m.

For tickets visit [www.tickethorse.com](http://www.tickethorse.com) or call 1.866.461.6556.

## ***Departmental updates ...***

### **COMMUNITY DEVELOPMENT**

Accepted into warranty during February were:

- North Park Filing No. 1 – Prospect Ridge Academy, utilities and roadways, January 16, 2013.
- Lambertson Farms Filing No. 4 – Valero, roadways, February 6, 2013
- Anthem Filing No. 21, utilities, roadways and landscaping, February 27, 2013.

Released from warranty in February were:

- Pinnacle North Filing No. 1 –roadways, January 9, 2013.
- Broomfield Professional Campus Filing No. 1- utilities, roadways and landscaping, January 16, 2013.

Final Acceptances and releases from warranty in February were:

- A & B Subdivision, Replat B, Lot 1, Wal-Mart – utilities and roadway, February 27, 2013.
- Wildgrass Filing No. 1, Phase 5 – utilities, February 27, 2013.

### **ECONOMIC DEVELOPMENT**

In 2012, one of the action items and outcomes from the Broomfield Economic Development Strategic Plan was the creation of the Broomfield Business Resource Center (BRC) to serve as a one-stop-shop for business resources. BRC was developed in partnership with the Broomfield Chamber of Commerce.

BRC kicked-off its 2013 seminar series with "51 Fatal Business Errors and How to Avoid Them." More than 50 small to medium sized corporate-level executives attended. Topics were best and worst practices and preparing to thrive not just survive. Ideas on how to

successfully grow business were also presented. The seminar was presented by Rick Pratt with CEO Focus.

The BRC is conducting an on-going series of classes that cover marketing, business plans and strategy, human resource planning and funding sources. For more information, visit [www.broomfieldbrc.com](http://www.broomfieldbrc.com) or call Mike Saunders at 303.466.1775, ext. 6.

### **HEALTH AND HUMAN SERVICES (HHS)**

**Workforce Center** – Hiring events and Job Club activities continued in February. The following tables give a snapshot of these activities and the number of people served.

#### **Hiring Events**

<b>Employer</b>	<b>Position(s)</b>	<b>Attendees</b>
CMG	Production	4
Dish	Customer Service	10
CMG	Production	2
CMG	Production	3
CMG	Production	4
CMG	Production	5
Total		28

#### **Job Club**

<b>Date</b>	<b>Title</b>	<b>Attendees</b>
2/5/2013	Interviewing	35
2/12/2013	30 Mistakes	33
2/19/2013	Winning Resume	33
2/26/2013	Hidden Job Market	35

### **RECREATION SERVICES**

**Aquatics** – Safety in the pools, facilities and at outside activities is a top priority with Broomfield Recreation Services. Recreation staff trains regularly, to deal with various situations that can occur. The Aquatics management team recently began inviting all Recreation

staff to attend their lifeguard safety trainings to increase awareness and skills "across the board" with employees.

This training includes hands-on practicing taking staff through scenarios that can take place in a public recreation center. Some of the scenarios include CPR, seizures on land and in water, near drowning and other sudden illnesses like a diabetic emergency, fainting, stroke, shock, nosebleed, muscle, bone and joint injuries, caring for open fractures and wounds, and heart attack.

Before the drills are performed and to avoid undue cause for alarm, customers are notified in writing, verbally and over the PA systems.

**Early Learning** – Students in the Early Learning Preschool class at the Broomfield Community Center enjoyed a special surprise on Friday, Feb. 22, when parent and NBA basketball coach Geoff Golden brought Lou Amundson of the Minnesota Timberwolves' team to class.

Amundson is originally from Colorado and attended Monarch High School. He went to the University of Nevada, Las Vegas and also runs a camp for kids called the "Lou Amundson Skills Academy" and has facilitated skills camps at Legacy High School.

The kids had fun learning a few skills in the gymnasium at the Community Center. They dribbled the ball, and some even "dunked" the ball with a little help from Amundson.

Some youngsters tried to learn how to spin the basketball on their finger, but their little hands t couldn't yet support the activity! They also tried to measure how tall Amendson is, but they ran out of tape measure. Instead, they stacked kids to measure his height. All with the class that day, enjoyed an experience of a lifetime and made some good memories through this recreation program.

## ***At the Audi..***

### ***In the gallery...***

Artist Ken Langford's work will hang until March 31. Titled "The Joy of Natural Phenomena," Langford presents depictions of spectacular natural phenomena – lightning, the green flash, the Aurora Borealis (northern lights), earthquakes, unusual clouds, and various other optical and physical phenomena that show the incredible beauty Mother Nature offers.

The next show will feature the work of LaVanda Mireles from April 4 to May 12.

The gallery is located in the lobby of the Broomfield Auditorium, 3 Community Park Road. Gallery hours are Thursdays 2 to 6 p.m. and Fridays 2 to 5 p.m., Sundays 1 to 5 p.m. and during auditorium events.

**Mark the calendar:**

- **March 22:** Colorado Repertory Singers present "Love is All Around" concert and chocolate buffet. Selections include *Always on My Mind, Georgia, Erev Shel Shoshonim, O Whistle and I'll Come to Ye, Drei Leider, When I Fall in Love, and If you're Ever Going to Love Me*. 7:30 p.m. Tickets - \$10/\$8/10 and under free. For tickets visit <https://crs.ticketleap.com>
- **March 23 and 24:** Rocky Mountain Brassworks presents "The Celtic Experience." Tickets: \$15 adults, \$10 seniors and students, \$5 kids under 12 at [www.rockymountainbrassworks.org/](http://www.rockymountainbrassworks.org/). Times are 7:30 p.m. Saturday, and 2 p.m. Sunday.
- **March 27:** Enlightenment Journeys program is "Dream Like a Champion" with National Geographic photographer Dick Durrance. The talk includes "people images" of combat in Vietnam and other assignments along with global advertising campaigns, the National Parks and the world's greatest golf courses. Durrance will explore ideas that have emerged from a lifetime spent traveling and offer ideas on how to use the logical and creative sides of the mind to deal with changes. Free. 7 p.m.
- **March 30:** Colorado Bluegrass Society presents "Bluegrass at the Audi." 7 p.m. Tickets: \$15/ \$12 students, seniors and CBMS members from [www.coloradobluegrass.org](http://www.coloradobluegrass.org)
- **April 3:** A free Culture Feast presentation – *Planina: Songs of Eastern Europe*. 7 p.m. Colorfully costumed singers and instrumentalists perform haunting and beautiful songs from Albania, Bosnia, Bulgaria, Croatia, Greece, Georgia, Hungary and more. Penetrating harmonies, asymmetric rhythms and challenging vocal techniques of the region are a delight to audiences.
- **April 5:** Celebrate National Poetry Month with an evening of poetry and song featuring Wendy Woo, M.D. Friedman and Wayne Gilbert. 7 p.m. Tickets: \$10/\$5 from [www.brownpapertickets.com](http://www.brownpapertickets.com)
- **April 6:** Boulder Chamber Orchestra presents "Azoth" with Andrew Cooperstock on piano. Selections include Bach's Piano Concerto in F Minor, Foote's Suite for Strings, Barber's Adagio for Strings and Bloch's Concerto Grosso No. 1. Time is 7:30 p.m. Tickets: \$25/\$18/\$12 from [boulderchamberorchestra.org](http://boulderchamberorchestra.org).
- **April 12:** Imagination Makers Theater Company presents "The Journal of Abby Munson." 12:15 p.m. This play tells the tale of one unconventional and creative kid in her own words, and promotes honoring the talents and diversity of all. Tickets: \$5 at the door.
- **April 12:** Phamaly Theatre Company presents a musical rendition of "The Velveteen Rabbit." 7 p.m. This humorous, heartwarming musical is based on the children's book by Margery Williams. Tickets: suggested donation of \$5.
- **April 13:** Marvelous Musicales. 4 p.m. This activity is an opportunity for music students of all ages to perform on the stage and use the Audi's grand piano, either by solo performance or accompaniment. Folk, jazz, classical and contemporary music are welcome, along with musical theater. The show is free, but donations are gratefully received.
- **April 14:** Boulder Chorale presents "American Traditions: Songs from the Stage and Beyond" featuring the Boulder Children's Chorale Bel Canto and Preparatory Choirs 1 and 2. 4 p.m. Tickets: adults \$10, \$12 at the door; seniors \$8, \$10 at the door; students and military \$8; youth ages 4 to 12 \$4. Purchase tickets at [www.boulderchorale.org/tickets.php](http://www.boulderchorale.org/tickets.php)

